

RESTRICTED

Comd's  
Diary. F(5)

NUM 95 7/4/1

The information given in this document is not to be communicated, either directly or indirectly, to the press or to any person not authorised to receive it

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

BY

LIEUTENANT COLONEL D.S. THOMSON, MC

COMMANDING OFFICER

4TH BATTALION THE ROYAL AUSTRALIAN REGIMENT

SERIAL NO 34

25 OCT 65

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  - 357. DISCIPLINE - DRESS
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NOTICES

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  - 2. RAFFLE - AUSTIN MINI
  - 3. MOTOR CYCLE SCRAMBLING CLUB
  - 4. SWIMMING AND WATER POLO MEETING
  - 5. FLYING CLUB
  - 6. JUDO.
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351. EMERGENCY LEAVE

1. Emergency leave and free travel to AUSTRALIA maybe granted by the Military Board in exceptional circumstances connected with domestic affairs. A guide to the circumstances under which emergency leave maybe approved is attached as Annex 'A'.

2. Application will be processed as follows :-

a. Emergency Circumstances Notified to a HQ Comd in AUSTRALIA

HQ Command in AUSTRALIA investigates and signals a recommendation together with details of the case to AHQ CANBERRA. A copy of this signal is forwarded to HQ Aust Army Force FARELF. AHQ advises both HQs by signal of the decision given.

b. Emergency Circumstances Notified to Unit Overseas

In all cases where it is considered that emergency leave should be granted, the unit is to send an OP IMMEDIATE signal to HQ Aust Army Force, FARELF, (copy to formation etc., headquarters) requesting that the circumstances be investigated. The signal should contain the following information:

- (1) Outline circumstances of the case.
- (2) Name, relationship, address and phone number of any person in AUSTRALIA who could be interviewed regarding the circumstances of the case.
- (3) Any other relevant information to include ARL credits of the member concerned.
- (4) The units recommendation stating whether:
  - (a) it is considered the member should be returned to AUSTRALIA for Emergency Leave only; or
  - (b) he should be returned for leave and reposting to AUSTRALIA.

3. On receipt of a signal requesting emergency leave, HQ Aust Army Force FARELF will send an OP IMMEDIATE signal to the appropriate HQ Comd in AUSTRALIA for investigation. AHQ CANBERRA will be included as an information addressee in this signal.

4. When the unit receives information that emergency leave has been approved they will immediately advise HQ Aust Army Force FARELF by the quickest means of the date and time the member is available to be moved.

5. All 4 RAR members are to be advised to inform their relatives, in cases of emergency, to contact the HQ of the Comd in which they reside. The conditions under which emergency leave to AUSTRALIA is normally approved will be brought to the attention of all 4 RAR members.

352. RATIONS

1. D Coy is warned in for rations from 25 Oct to 1 Nov 65 incl.
2. B Coy is warned in for rations lunch 25/26 Oct 65. 4 Pl B Coy is warned in for dinner on 26 Oct 65.
3. B Coy is warned in for rations from 0800 hrs Thu 28 Oct 65 to 1600 hrs Fri 29 Oct 65.

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353. DISCIPLINE - BOUNDS

General

1. All previous orders relating to OUT OF BOUNDS Areas are cancelled. Summarised below are OUT OF BOUNDS Areas for strict compliance by all concerned.

Definition of MALACCA Town

2. The area of Malacca Town is defined as the area up to two miles from the town centre, that is up to the second milestone on all routes, with the exception that along the main road Malacca to Terendak Camp the town limits extend NORTH as far as and includes the SEAVIEW Hotel.

3. The following locations are OUT OF BOUNDS :-

- a. THE LOVE Garden
- b. EASTERN Hotel
- c. SANG SANG Hotel
- d. LONG BEACH Hotel
- e. CAIRO Bar
- f. NEW Hotel
- g. HALF WAY House
- h. MOON-LIGHT Parlour
- j. JUNGLE Club
- k. CYRANO, SHERATON & SYDNEY Bar from 2330 hrs daily
- l. THE RANCH - 12½ Miles, SUNGEL UDANG
- m. MAYLEEN Parlour 3925C Klebang Besar
- n. The following from 1900 hrs to 0600 hrs daily :-

(1) All roads, streets, alleyways, paths, courtyards and kampongs in MALACCA town not lit by public authority.

(2) A belt one mile in depth on each side of MALACCA - TERENDAK Camp road, North of the SEAVIEW Hotel. This does not impose any restrictions on movement of married families within the married families area.

Curfew Restrictions

4. All Other Ranks will be clear of MALACCA town, MASJID Tanah and ALOR GAJAH by:

- a. 0200 hrs on Sunday.
- b. 0100 hrs on the remaining nights of the week.

Masjid Tanah and Alor Gajah

5. Curfew hours as above apply to both Masjid Tanah and Alor Gajah.

Main Road MALACCA to TERENDAK Camp

6. This road North of the Seaview Hotel is in bounds after curfew hours to enable personnel to return to Camp. However, all dwelling places, hotels, hostels, etc on either side of the road are OUT OF BOUNDS between 1900 hrs and 0600 hrs daily.

Out of Bounds TERENDAK Garrison Area

7. The following OUT OF BOUNDS restrictions apply within TERENDAK Camp at the time shown:

- a. Brigade HQ. To all ranks without authority at all times.

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- b. Civilian Staff Canteen To all soldiers at all times, except MDRs who may use the canteen near the CRE.
- c. Asian Community Centre - Resting Road. To all ranks at all times.
- d. Beaches
- (1) The beach outside the WOs and Sgts and Junior Ranks Club is OUT of BOUNDS to everyone from 2350 hrs to 0600 hrs daily.
  - (2) For security reasons, the beach fronting the Terendak and Sungei Udang Camp areas is OUT OF BOUNDS to all ranks, families and civilians (including all civilians employed within the Camp) from 1900 hrs to 0700 hrs daily.
  - (3) The following area is placed OUT OF BOUNDS, but maybe used for organised picnics provided prior authority from the Garrison Adjutant is obtained 24 hours in advance. Requests are to state the area selected. Persons using the area will be responsible for clearing it after use.
- The flat ground extending from the beach above high water mark to the cliff within the limits of :
- (a) The stream (with outlet culvert marked Mosquito Control Unit) and track leading down to the area from behind the WO/Sgts' Mess of the Mil Hospital.
  - (b) Private cars are NOT to use the above track or park in the above area.
  - (c) The above bounds do NOT restrict the use of this area of the Beach itself for walking or swimming.
- e. Married Quarters. To all single and married unaccompanied soldiers at all times with the following exceptions :-
- (1) When on authorised duty.
  - (2) When having been invited by a resident in married quarters, he has in his possession an authority signed by his Coy Comd or the Bn Orderly Officer.
- f. Before a pass can be issued, the soldier must produce a written invitation from the soldier whose married quarters he intends to visit. A separate invitation must be obtained for each visit.
- g. Passes will only be authorised to extend to 2400 hrs on the day of issue.
- h. All visitors within the married quarters area will keep to the roadways during the hours of darkness.
- j. Sisters Quarters and Mess - MH Terendak To all ranks at all times unless on authorised duty.
- k. Civilian Staff Quarters - MH Terendak To all ranks at all times unless on authorised duty.

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2. It is stressed that the above schedule is a guide only and each case must be investigated and Military Board approval granted before the member can be given emergency leave with free travel.
3. In certain cases, where Military Board approval has NOT been given, Comd Aust Army Force ~~PERMIT~~ may, if the member so desires, permit him to proceed on leave to AUSTRALIA at his own expense. In this case, emergency leave plus ARL at credit maybe granted.
4. No provision has been made for emergency leave to UK with free travel to be granted. Application should only be made for permission for the member concerned to travel to UK at his own expense in accordance with LBI 128 - 1 (Prov).

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4TH BATTALION THE ROYAL AUSTRALIAN REGIMENT

SERIAL NO 35

29 OCT 65

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- 360. STATEMENTS TO PRESS OR PUBLIC
- 361. DRESS & DOCUMENTATION OF PATIENTS TO MIL HOSP TERENDAK
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358. OFFENCES

The following disciplinary awards have been made against the undermentioned members.

No	Rank	NAME	Coy	Offence	Award	Date of Award
54342	Pte B	HOWIFSON	Sp	WO.S disobeying a lawful command given by his Superior Officer.  WO.S neglecting to obey 3 R.R RO Part I "OUT OF BOUNDS".	8 days forfeiture of pay	13 Oct 65
548002	Pte W H	WHITNEY	A	WO.S being found beyond fixed limits	6 days forfeiture of pay	18 Oct 65
43454	Pte C H	SMRY	A	WO.S being found beyond fixed limits	6 days forfeiture of pay	18 Oct 65
215809	Pte J T	MURSH	A	WO.S being found beyond fixed limits	6 days forfeiture of pay	18 Oct 65
3411247	Pte R A	MORRISON	B	WO.S neglect to obey Unit Orders	14 days forfeiture of pay	18 Oct 65
14982	Lcpl J W	JONES	A	WO.S being beyond fixed limits	Reduced to the Rank	15 Oct 65
61416	Pte W P	FRISWELL	A	WO.S being beyond fixed limits	5 days forfeiture of pay	15 Oct 65
54819	Cpl J R	SPALDING	C	WO.S 1. Without orders leaves his post.  2. Drunkenness.  3. Neglect to the prejudice.  4. Drunkenness.  5. Breaking out of Barracks.	Reduced to the Rank	15 Oct 65
37920	Pte P	HARDING	B	Disobeying a lawful command	7 days loss of pay	22 Oct 65
61532	Pte G A	SHRECK	B	Disobeying a lawful command	7 days loss of pay	22 Oct 65
54694	Pte S	SLICICH	B	WO.S leaving his post	14 days loss of pay	22 Oct 65
54655	Pte S J	KELLY	B	WO.S Out of Bounds	6 days loss of pay	22 Oct 65

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359. SALUTING OF FLAG CARS

The orders on saluting flag cars are quite clear and are repeated frequently in Brigade Routine Orders. For ease of reference they are repeated below:

- a. A car conveying the British High Commissioner flies a Union Flag over the bonnet.
- b. Cars carrying General Officers and Brigadier exhibit the star plates appropriate to the rank of the passenger. In addition, cars carrying officers holding certain appointments fly flags as detailed in QR's para 993.
- c. All such cars are to be saluted when the flags or star plates they bear are exposed.

36C. STATEMENTS TO THE PRESS OR PUBLIC

- 1. Members of the AMF are warned against making or releasing, to the press or the public, any unauthorized statement or information bearing on any aspect of Government or Service policy.
- 2. Attention is directed to AMR&O 309-310 and MBI 196-1.
- 3. A member of the AMF will not issue or disseminate, in written form or verbally, through interview, speech or conversation, information or other material relating in any way to Government or Service Policy. There are the following exceptions :-
  - a. A GOC/Comd of a command issuing official statements for publication in his own name and within his own responsibility.
  - b. A member dealing directly with publicity media otherwise than in his official capacity or on official matters.
  - c. A member of the PR Service acting officially under MBI 196,1.
  - d. A member specifically authorised by a GOC/Comd of command, the DPR, or his delegated representative.
- 4. Prohibition embraces :-
  - a. Information or impressions gained on visits abroad, on return or while still abroad, relating to or having any bearing on any aspect of Australian Government Policy;
  - b. Leakage of information from classified or other official documents;
  - c. Discussions with representatives of the press or members of the public.
- 5. If a member is questioned by a representative of the press, radio or television on any matter covered by this instruction, it will usually be best to answer "No comment".
- 6. This directive is not intended to curtail the promotion and dissemination of news and information relating to the normal activities of the Army.



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361. DRESS AND DOCUMENTATION OF PATIENTS REPORTING TO MILITARY HOSPITAL TERENDAK

1. Patients reporting to Military Hospital TERENDAK for Specialist or Dental Out-Patients appointment or for direct admission will be in possession of the following :-

- F Med 4 - Medical Envelope (all patients except families)
- F I5042 - Hospital Out-Patients (where applicable all patients)  
Appointment slip for Specialist examination.
- F Med 6 - Out Patient  
Reference Sheet (where applicable all patients)  
or
- F Med 10 - In-Patient Case (where applicable all patients)  
Sheet
- F A129 - Military Identity Card - All patients.  
Families will be in possession of their civilian Federation Identity Card.
- Toilet accessories - All Service personnel  
Toilet Accessories  
Toilet requisites  
Shaving Gear  
Towel  
Pyjamas  
Slippers and/or PT shoes  
Uniform

All families. Children must be in possession of toothbrush, toothpaste, face flannel, soap, brush and comb. Wives are advised to include a "Housecoat" or a light dressing gown for use when "Up-patients".

2. Families attending Out-Patients from distant units will be in possession of toilet accessories, etc in the event of possible admission.

3. All OR patients will report in uniform. Cases of patients reporting incorrectly dressed or without Medical or other documents mentioned above will be reported to this Headquarters. The unit will be asked for an explanation.

362. RATIONS

- 1. C Coy is warned in for rations as Garrison Duty Coy 25 Oct to 1 Nov 65. C Coy is warned in for all meals from midday meal 14-midday meal 18 Oct (both meals incl).
- 2. D Coy is warned in for rations on 11 Nov 65.
- 3. A Coy 2 Pl is warned in for rations on 28 Oct 65 (evening meal only).
- 4. A Coy is warned in for rations on 6,7 and 8 Nov 65 incl.

363. ENTRY INTO TERENDAK GARRISON - ASIAN WIVES

1. There have recently occurred a number of embarrassing incidents concerning the entry of Asian Wives into Terendak Camp. Without exception these have occurred in cases where the wife has retained her Malaysian Citizenship, and is not therefore in possession of a "normal European wife's" ID Card which is coloured green.

2. To avoid any future potential embarrassment, soldiers of Asian

wives (without GREEN NRICs) are to undertake the following action:

- a. Obtain two ID Card size photographs (approx 1¼ ins square, full face) of the wife.
- b. Request the wife approach 22 Int Pl (Passes Section) at the Main Gate to the Garrison, and complete documentation for a permanent WD pass. This pass will be surrendered prior to R.L.

364. INDONESIAN CONFRONTATION

1. It is understood that attempts have been made to infiltrate INDONESIAN terrorists into MALAYSIA with orders to use terrorist tactics against BRITISH Servicemen and dependant.

2. Terrorist activities could include:

- a. Attacks on cars.
- b. Sabotage attempts against homes and quarters.
- c. Attacks on individuals or groups in public places eg in streets, bars, dance hall, restaurants, massage parlours, cinemas, etc.

3. Adequate precautions have been taken to meet contingencies which could develop and wardens have been appointed in areas where Servicemen live. The warden in each area will keep families up to date with the situation and will warn families when terrorist activities are thought to be likely.

4. Prior information, however, will not always be available. You should therefore take the following precautions at all times to minimise the risk to yourself and family:-

a. In vehicles

- (1) Keep to main roads and streets.
- (2) Keep off the roads at night unless travel is essential.
- (3) Always drive two or more to a vehicle.
- (4) Always travel two or more in a taxi.

b. When on Foot

- (1) Keep to main thoroughfares. Avoid sidestreets and lanes.
- (2) Do not walk about at night unless it is essential.

c. At Home

Lock up carefully at night. Check windows and shutters.

d. Invitations

- (1) Do not accept invitations from local people unless you are certain of their good faith.
- (2) Do not accept food or drink from strangers.
- (3) Report unusual or suspicious invitations to your unit.

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365. ACCESS BY UNION OFFICIALS TO AMAHS AND THEIR EMPLOYERS

1. In the event of the WDCSA wishing to contact either an amah at her place of work or her employer, the following procedure is to be adopted:-

- a. The WDCSA Official wishing to see an amah who is a member of the Union should do so outside the garden of the house concerned unless invited into the house or precincts by the employer himself. Such calls are to be made before 1900 hrs;
- b. A Union Official wishing to contact the employer of an amah in pursuing a complaint by her should request an interview by writing to the soldier concerned, copying the letter to the Unit Civil Labour Officer;
- c. If the Union Official receives no reply from the soldier within a reasonable time, say four to seven days, then the Union Official should seek the assistance of the Unit Civil Labour Officer in arranging the required interview;
- d. Only if the matter is extremely serious should the Union ask the soldier's Commanding Officer to intervene;
- e. In the prolonged absence of the employer, the WDCSA may wish to interview the employer's wife. In such circumstances the Union Official will always be accompanied by the Unit Civil Labour Officer.

2. In amplification of the above, it is stressed that :-

- a. The soldier is the employer and it is with him that the WDCSA should deal;
- b. A soldier's house is his home and as such it is he and he alone who says who can enter it;
- c. Action by the Unit can only be in the form of arbitration.

366. SI-RUSA INN - PORT DICKSON

1. Several complaints have been received recently regarding the behaviour of large groups of soldiers visiting this Hotel.

2. Further complaints may result in the SI-RUSA INN being placed OUT OF BOUNDS.

3. All ranks are to be warned that -

- a. Visits to the SI-RUSA INN are NOT to be made in large groups.
- b. The conduct of soldiers visiting the INN is to be such that inconvenience or embarrassment is NOT caused to residents and patrons of the Hotel.

367. INSURANCE

Soldiers requiring any, and every type of insurance should notify their Coy Ord Rooms. These returns are to be handed in to the Assistant Adjutant every Thursday afternoon. Mr P. SMITH, a Representative of GENERAL ACCIDENT Fire and Life Insurance Corporation Ltd will call every Friday at 1000 hrs to answer questions and provide policies.

368. HOSPITALISATION OF DEPENDENTS

Upon the hospitalisation of a soldier's wife and/or children he is to inform the Asst Adjt, through his Company Orderly Room, as soon as possible. Information required is to include the reason for hospitalisation, the War in which located and the estimated duration of hospitalisation.

369. SMOKING

- 1. Members in uniform will NOT smoke out of doors, except during authorised breaks in training, when permission to smoke will be granted by the Senior instructor present.
- 2. Smoking in all S&L blocks is strictly forbidden.

370. BN QUARTER GUARDS

- 1. All OR members are warned that should the current practice of breaking and entering kitchens and storerooms continue, the strength of the guard will be increased to 2 NCOs and 21 OR.
- 2. Additional soldiers will be posted as sentries on kitchens and storerooms.

371. DRESS

Soldiers will wear shirts whenever they enter 4 R.R Junior Ranks Club.

372. ELECTRIC LIGHTS AND FANS

- 1. Electric lights and fans will be turned off in all unoccupied living quarters between 0800 hrs and 1600 hrs daily.
- 2. Sub units commanders will be responsible to ensure that lights and fans are NOT used unnecessarily.

373. SPECIAL OVERSEAS LIVING ALLOWANCE

The contents of HQ Administrative Instruction No 6/64 MUST BE BROUGHT to the notice of all Married/Unaccompanied members who are awaiting the call forward of their families. Eligible personnel should lodge the appropriate applications without delay.

374. S&L - FREE TRAVEL

- 1. Soldiers approved S&L on MP A88, designate whether they require Free Travel Warrant.
- 2. Booking have been made and soldiers proceeding on leave have NOT presented themselves at the time laid down for movement.
- 3. As from the promulgation of this order the following procedure will be strictly adhered to:
  - a. Sub units to advise Movements Clerk NOT less than

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MEMORANDUM

1. The following instructions regarding leave are the following:

- (1) Particulars
- (2) Destination
- (3) Date of Travel
- (4) Whether unit transport required to Rail Head.
- (5) R19s to be submitted when using own transport.

4. Movements Clerk will advise sub units timings for soldiers to report to Bn HQ for onward movement, after confirmation of bookings.

5. Failing to report or adhere to the above instructions, disciplinary action shall be taken.

375. BATTALION ORDERLY SERGEANTS

1 Nov 65 .. Sgt R J PEARSON	6 Nov 65 ... Sgt B G BURNETT
2 Nov 65 .. Sgt K S GRILLS	7 Nov 65 ... Sgt R S HANNAH
3 Nov 65 .. Sgt P R WEBBER	8 Nov 65 ... Sgt L G LITTLE
4 Nov 65 ...Sgt J P WILD	9 Nov 65 ... Sgt C L CONSTABLE
5 Nov 65 ...Sgt D F HEENAR	

*W. Steppard at*  
Capt  
Adjt

Distribution: List .. less Ser 7 - 19, 31, 32, 49, 51 - 53.

NOTICES

1. MAIL - INCOMING

All incoming mail whether for a soldier or his dependants must have his Regimental Number, Rank, Name and Company. For example: 1234 Pte J.M. BLOGGS  
A Coy 4 R.R.  
Terendak Garrison  
Malacca/Malaysia

or in the case of dependants:

Mrs BLOGGS  
c/o 1234 Pte J.M. BLOGGS+  
A Coy 4 R.R.  
Terendak Garrison  
Malacca/Malaysia

Correctly addressed mail ensures prompt sorting and delivery.

2. MAIL OUTGOING

All outgoing mail to AUSTRALIA must have the word "AUSTRALIA" printed at the bottom of the address. Abbreviations such as "Vic, N.S.W., W...., etc are NOT sufficient.

Outgoing mail WILL NOT be accepted unless it has a Malaysian stamp affixed to it.

3. FUNERAL OF 37003 CPL F.J. SMITH

Message received from VIETNAM is reproduced below.

"FROM CO 1 R.R TO CO 4 R.R. SINCERE THANKS FOR THE ARRANGEMENTS THAT WERE MADE".

4. SIGNAL RECEIVED FROM 3 R.R

"For Commanding Officer and all ranks. Many thanks for your birthday wishes. Our best wishes for your success in Malaysia.

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5. LETTER RECEIVED FROM EDUCATION DEPARTMENT, S. AUSTRALIA

" Dear Colonel Thomson,

On behalf of the Director of Education I wish to thank you most sincerely for the presentation of a shield and a cheque for £50 recently made to the Woodside Primary School on behalf of the 4th Royal Australian Regiment. I understand, too, that a donation of £50 was made to the school on a previous occasion by your men and their families.

We are most appreciative of your interest in and generosity towards the school, and you may rest assured that the school will use the gifts for the purpose for which they were intended. The Head Master has been loud in his praise of the help and co-operation which you have given him.

Thanking you once again and wishing you and your Regiment every success.

Yours faithfully,

Supt Primary Schools."

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Annex 'J' to 4 RAR OO 1/65  
dated 6 Oct 65

AMM 95 7/4/1

POLICE ORGANISATION  
MALACCA  
AND  
WEST JOHORE

MALACCA

CPO - TUAN HAJI YUNDS BIN TALIB  
OC SB - ENCHE ROBERT LIM

DISTRICTS

ALOR GAJAH

OCFD-ENCHE NIUM SOON HOOK

CENTRAL

JASIM

ENCHE AHMAD BIN MYDIN

JOHORE

KOTA TINGGI  
POLICE CIRCLE

KLUANG  
POLICE CIRCLE

BATU PAHAT  
POLICE CIRCLE

MUAR  
POLICE CIRCLE

KOTA TINGGI  
KULAI

KLUANG  
MERSING

BATU PAHAT  
PONTIAW

MUAR  
SEGAMAT

MUAR POLICE CIRCLE HQ

(OSPO) - DSP SHAUKAT

DISTRICT HQ MUAR (OCID)

AREA HQ (A/INSP)

1. TANGKAK
2. PAGOH

DISTRICT HQ SEGAMAT (OCFD)

AREA HQ (A/INSP)

LABIS

POLICE STATIONS (OOS)

1. PARIT JAWA
2. PE PASIR
3. BAKRI
4. SUNGAI MATI
5. BT GAMBIR
6. SAGIL
7. P. LICHOR
8. GERISIK
9. LENGA
10. BT KEPONG

POLICE STATIONS (OOS)

1. JEMETAH
2. BULOH KASAP
3. GEMAS BARU
4. BATU ANAM
5. CHA'AH
6. BEKOK

V.P.Os.

1. BEKOK BELABING
2. BT KANGKAR
3. PARIT BUNGA
4. SENOM
5. KERUN BAPU
6. UNDAING ULU
7. SENGKANG

V.P.Os.

1. PEKAN JABI
2. KG TENGAH
3. BUKIT SEPUT
4. AYER PANAS

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BATU PAHAT POLICE CIRCLE HQ

(OSPC) - DSP ENCHE MOH'D BIN ABDULLAH

DISTRICT HQ BATU PAHAT (OCPD)

AREA HQ YONG PENG (A/INSP)

POLICE STATIONS (OCS)

1. RENGIT
2. SENGGARANG
3. SRI GADING
4. SRI MEDAN
5. SEMERAH
6. PARIT SULONG
7. PARIT RAJAH
8. AYER HITAM

V.P.Os.

1. MINYAK BEKU
2. PARIT HAJI KADIR
3. SEMBRONG
4. TONGKANG
5. PARIT YANI
6. KANCKAR BARU
7. PARIT SEPURAP
8. PARIT PUASA

DISTRICT HQ PONTIAN (OCPD)

POLICE STATIONS (OCS)

1. DENUT
2. AYER BALUI
3. KAYU ARA PASONG
4. PERMAS
5. PEKAN NAMAS

V.P.Os.

1. FERPAT TIMBUL

-----  
KLUANG POLICE CIRCLE HQ

(OSPC) - DSP TEO ENG SENG

DISTRICT HQ KLUANG (OCPD)

AREA HQ RENGAM (A/INSP)

POLICE STATIONS (OOS)

1. SIMPANG RENGAM
2. SRI LALLANG
3. PALOH
4. KG GAJAH
5. LAYANG-LAYANG

V.P.Os.

1. SUNGAI SAYONG
2. CHAMEK

DISTRICT HQ MERSING (OCPD)

POLICE STATIONS (OOS)

1. JAMALUANG
2. KAHANG
3. ENDAU

V.P.Os.

1. SIMPANG PENYABONG
2. PULAU AUR
3. PULAU SIEU
4. JAMALUANG KECHIL

-----  
KOTA TINGGI POLICE CIRCLE HQ

(OSPC) - DSP BALL SINGH

DISTRICT HQ KOTA TINGGI (OCPD)

AREA HQ (A/INSP)

1. GELANG PATAH

DISTRICT HQ KULAI (OCPD)

AREA HQ (A/INSP)

1. PENGGERANG
2. PLENTONG



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POLICE STATIONS (OCS)

- 1. BATU EMPAT
- 2. KUALA SEDILI
- 3. SUNGAI RENGIT
- 4. TELOK SENGAT

POLICE STATIONS (OCS)

- 1. SEMAI
- 2. AYER BEMBAN
- 3. KANGKAR PULAI
- 4. ULU CHOH
- 5. SOUDAI
- 6. SALING
- 7. MASAI
- 8. ULU TIRAM

V.P.Os.

- 1. TANJONG SURAT
- 2. SUNGAI PAPAN
- 3. PASIR GOGOK
- 4. TELOK RUMANIA
- 5. KG. FUNGGAI
- 6. SEDILI KECIL
- 7. MAWAI

IN  
PENGGERANG

V.P.Os.

- 1. KEPALA SAWIT
- 2. SEDENAK
- 3. BUKIT BATU
- 4. SELONG
- 5. SENGKANG
- 6. LIMA KEDAI
- 7. TANJONG PELUPAS
- 8. TANJONG KUPANG
- 9. PASIR PUTEH
- 10. KONGKONG
- 11. PANDAN

IN  
MULAI

IN  
GELAN  
PATAH

IN  
PLENTONG

JOHORE BAHRU  
INDEPENDANT DISTRICT

STATION  
TAMPOI

SECRET

Annex 'K' to 4 RAR OC 1/65  
dated 6 Oct 65

AUM 95 7/4/1

COMMANDING OFFICERS TACTICAL HEADQUARTERS  
OF LURGAN

1. The following members of Bn HQ and Adm Coy will form the Commanding Officers Tactical HQ Gp and move with the CO on Op LURGAN tasks.

CO  
OC Sp Coy  
Adjnt  
IO  
Int Sgt  
Sgt Clerk  
Cpl Clerk  
Int Cpl  
2 Int dutymen  
COs Batman  
Adjts Batman  
OC Sp Coy Batman  
Two Orderlies.  
Two RPs  
Three Forward Control Signallers  
Two R Aust Signallers (Sgt and one)  
CO Driver  
Driver of FFR veh (Fwd cont truck dvr)  
RMO  
Two Medical Orderlies  
RMOs driver  
OC Sp Coy driver  
Driver of the truck 3 ton GS

2. All members of Bn HQ and Adm Coy are on 6hrs notice.

SECRET

(F11)

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No. ~~20~~ of ~~21~~...Copies  
4th Battalion  
The Royal Australian Regiment  
Terendak Garrison  
MALACCA

6 Oct 65

File 3

BRIEF ON PROTECTION OF TERENDAK GARRISON

Reference 4 RAR OO 1/65 of 041100GH (Oct 65) (Op LURGAN)

General

1. As part of its LURGAN commitment 4 RAR is required to provide a Garrison Duty Coy for the protection of Terendak Garrison when it is rostered for duty by HQ 28 COMWEL Inf Bde Gp.

Tasks

- 2. Tasks to be performed by the Garrison Duty Coy are as follows:
  - a. Provide a beach patrol from 1830hrs to 0700hrs daily with strength of 1 Sgt, 2 Cpls, 12 Ptes, 1 Dvr and 1 Coy Sig.
  - b. Provide a guard of 1 NCO and 3 ORs from 1800hrs to 0700hrs daily for the high level reservoir and RAF radar site.
  - c. Provide a guard of 2 NCO and 6 ORs from 1800hrs to 0800hrs on ammo and explosive bunker loc EAST of Park Tp loc during period 111800GH to 171800GH Oct.
  - d. Provide a guard of 1 NCO and 6 ORs for 28 Bde Flt AAC heli pad area. Tour of duty is to be from 1700hrs to 0700hrs Mon to Fri and from 0700hrs to 0700hrs on Sat, Sun and public holidays.
  - e. Provide a stand-by pl for the protection of Terendak Garrison. Pl on 2hrs stand-by by day and 1 hr by night.

Roster of Coys

- 3. As issued.
- 4. Orders for patrols supplied by the Garrison Duty Coy are attached as annexures as follows:
  - a. Annex 'A' - Orders for Commander of Beach Patrol Terendak Garrison.
  - b. Annex 'B' - Orders for guard commander of guard for 28 COMWEL Inf Bde Gp Flt Compound.
  - c. Annex 'C' - Orders for Guard Commander of guard for high level reservoir.
  - d. Annex 'D' - Orders for sentries for Beach Patrol No 1.
  - e. Annex 'E' - Orders for sentries patrol No 2.

SECRET

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f. Annex 'F' - Orders for guard commander of guard on the ammo and explosives bunker located EAST of Park Tp tpt location.

5. Classification of this memo is SECRET and of the annexes RESTRICTED.

Miscellaneous Information

6. For further information see 4 RAR OO 1/65 of O41100GH (Oct 65).

*Luan Lindsay* Capt  
Adj

AUM 95 7/4/1

DISTRIBUTION

A Coy  
B Coy  
C Coy  
D Coy  
Sp Coy  
Adm Coy  
CO  
2IC  
Adj  
Asst Adj (for Orderly Officers file)  
IO  
RMO  
RSO  
MTO  
RSM  
File (2)  
Comds Diary (2)

SECRET

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ORDERS FOR COMMANDER OF BEACH  
PATROLS TERENDAK  
GARRISON

1. Tasks

- a. Detect, and if possible, prevent any seaborne incursion into TERENDAK Garrison.
- b. Apprehend unauthorised persons found in area of responsibility.
- c. Search at irregular intervals officers and senior ranks beach clubs for demolition charges.

2. Loc of Patrol Base

Patrol base will be established as GR 986754.

3. Tour of Duty

From 1830hrs to 0700hrs daily.

4. Dress

No 4 Op Service, Jungle boots and sleeping equipment.

5. Weapons

OMC or rifle  
Verey Pistol.

6. Ammo

- a. First line for OMC.
- b. First line for rifle.
- c. Ammo to be collected from CSM of duty coy. All allocation of ammo to be on signature.
- d. Flares Red - three.
- e. Flares Green - three.
- f. Flares Illum - three.

7. Composition

- a. Patrol Base
  - 1 Sgt
  - 4 Other Ranks
  - 1 Driver
  - 1 Sig (Coy Sig)
- b. Two section
  - 1 Cpl
  - 4 Other Ranks.

8. Meals

- a. Evening meal in Camp prior to mounting.
- b. Breakfast in Camp on return at 0745hrs.

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9. Tpt

- a. 1 x  $\frac{1}{4}$  ton to be at patrol base.
- b. For movement to and from base as arranged by duty coy.

10. Med

Casualties are to be evacuated direct to Military Hospital Terendak.

11. Communications

- a. Patrol Comd will draw from Garrison Duty Coy 3 x A41 sets.
- b. A radio net will be established from the patrol base to each section area and will remain open and manned through the tour of duty.
- c. The telephone situated at the LCT Hard standing Extn. 398 will be used for Comms to the Bn Orderly Officer Ext 410. The LCT Hard telephone is to be manned at all times.

12. Safety

The Patrol Comd is responsible for the following safety instructions being observed:-

- a. Weapons will be carried with a empty magazine fitted. Two magazines containing ammo will be carried in the basic pouch.
- b. Weapons will be cleared whilst in the patrol base.

13. Duties of the Ptl Commander

The patrol Comd is to:-

- a. Ensure that each Section patrol area of responsibility continuously from 1830 to 0700hrs.
- b. Ensure that all radio sets in the patrol base are manned at all times.
- c. Ensure that each group of sentries carry with them a A41 Set and that they are conversent with the use of it.
- d. Report any incident to the Bn Orderly Officer immediately by the means of the Hard standing telephone situated on the outside wall of the sailing club house.
- e. Ensure that a Comms check is carried out to the Bn HQ Guard room , Ext 418, every hour.
- f. Ensure that two members of his patrol are despatched at irregular intervals during his tour of duty to check the officers and senior ranks beach club building for demolition charges.
- g. Ensure that all sentries are posted and relieved correctly and are checked at intervals.

14. Action on Contact

This will depend upon the size and action of the group contacted. If the patrol can handle the group it should:

- a. Apprehend, or if this is not possible
- b. prevent the escape of the group.

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If the group is too big the patrol should;

- a. Keep it under observation.
- b. Call for reinforcements from the unit.

15. Beach Patrol Technique

The patrol is to operate in a group of 2 from the Patrol Base.

16. Security of Arms and Ammo

a. Arms on issue to Guards:-

- (1) Weapons issued to guard from Coy Arms Kotes will be the responsibility of the individuals to whom they are issued until they are properly returned to the Arms Kote in accordance with these orders.
- (2) Weapons will not be left unattended at any time, however when sleeping, guards may deposit their weapons with the Guard Commander for temporary custody.
- (3) The Guard Commander will ensure that adequate precautions are taken for the security of weapons deposited, in accordance with sub-part (2) above. He will have the weapons centrally located in the most secure place available at the guard location and will post an armed sentry on them. Ammo will not be held in the same area as these weapons unless it is on issue to the guard, in which case it will be in charged magazines carried on the person of the guard.
- (4) The Guard Commander will report to Bn HQ, any weakness which he considers exist in the control of weapon security.

b. Ammo on issue to Guards:-

- (1) Ammo to be issued to Guards will be personally signed for by the Guard Commander when it is drawn in bulk from the CSM Garrison Duty Coy or his appointed representative.
- (2) Ammo is to be re-issued to individual sentries on signature, individual rounds being accounted for.
- (3) Sentries will carry ammo in charged magazines which will be retained on their person at all times.
- (4) Under no circumstances will ammo be held in the same area as weapons unless carried in a charged magazine on the person of the sentry.
- (5) Charged magazines will not be placed on weapons unless it is intended to open fire.
- (6) On completion of guard duty, each sentry will return ammo on issue to him, to the Guard Commander. Individual rounds will be counted and a signature given for quantities returned. Any discrepancies will be immediately reported to Bn HQ. The Guard Commander will return the ammo to the CSM Garrison Duty Coy or his nominated representative.
- (7) During his tour of duty the Guard Commander will carry out checks to ensure that adequate precautions are being taken for the security of ammo and the safety of personnel. Any discrepancy will be rectified immediately and also mentioned in his Guard Report.

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17. Orders for Opening Fire

- a. Guards, picquets, patrols etc are to open fire ONLY after a challenge is given and refused, and then ONLY when it becomes necessary to:-
  - (1) Defend themselves against attack;
  - (2) Defend friendly forces, including families, servants and civilian employees;
  - (3) Apprehend persons specifically identified as engaged in sabotage and attempting to escape.
- b. When fire is opened up great care must be taken to avoid causing casualties to own troops or Garrison residents.

18. Prevention of Sabotage

Sabotage technique likely to be used are standard demolition charges with:-

- a. Charges in one pound blocks;
- b. Initiation by improvised electrical/time circuits, probably using modified wrist watches/or clocks; and
- c. Anti-handling devices fitted. Such devices are extremely sensitive.

19. Search

Guards and picquets will be specifically ordered to search for sabotage attempts, however all members of the patrol are to be informed of the technique likely to be used and of action to be taken if sabotage is suspected.

20. Action to be Taken if Sabotage is Suspected

The Bn Orderly Officer will be informed immediately. He will inform the Adjutant and report details to the Bde Staff Duty Officer.

- a. If a demolition charge is found:-
  - (1) It will not be disturbed;
  - (2) Buildings if occupied will be cleared of people;
  - (3) A guard will be left on the demolition charge and the matter reported as above.

21. Reporting of Unidentified Aircraft in Malaya/Singapore

The following report should be made of any unidentified aircraft, or of an aircraft manoeuvring in a suspicious manner.

Sighting Report Aircraft:-

- a. Details of aircraft:-
  - (1) Type of aircraft (bomber, fighter, transport or helicopter);
  - (2) Number of engines;
  - (3) Details of any markings; letters or number on the aircraft;
  - (4) Did any objects fall from the aircraft;
  - (5) Did the aircraft show lights?



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- b. Place (and latitude and longitude or grid reference, if possible)
- c. Time and date aircraft sighted, and whether daylight or darkness.
- d. Direction of flight.
- e. Approximate height of aircraft.
- f. Any other information.
- g. By whom sighting was made.

22. Reporting of Unidentified Seacraft in Malaya/Singapore

The following report should be made of any unidentified seacraft, or of a seacraft manoeuvring in a suspicious manner:-

- a. Number, type(a) class(es)  
hull number(s), name(s) of  
vessel(s) sighted.
- b. Position of vessel being reported.                      Expressed either in latitude and longitude, or by a bearing from and distance from a feature well known to all addresses of the report.

NOTE: The reporter should bear in mind that a point on shore, which is familiar to him or is the closest to him, may not be easy for other authorities to locate and the choice of a better known feature, although further away, should be considered.

- c. Course and speed of unit sighted.                      This should be the best estimate possible. A good estimate can be expressed under figures only and omitting the words "degrees" "knots" e.g. 095-15. A general suffice where accuracy is not possible.
- d. The time of sighting                      This is expressed as a six figure date time group and must be followed by some time suffix letters. It may be omitted where the time of sighting is the same as the DTG of message.
- e. Amplifying details.                      These include features of the vessel which help to identify it where name or hull number has not been observed, comment on vessels behaviour, persons observed on board etc. Identification features include estimate of length or tonnage, number of masts and funnels and armament.
- f. By whom sighting was made if not the originator of the message.

If no information is given under appropriate lettered headings in the report the word "UNKNOWN" will be inserted.

The report will be sent as a PRIORITY UNCLASSIFIED Message.

- NOTE:
- a. If information cannot be given under a letter heading, the word "UNKNOWN" should be used.
  - b. Follow up reports should be sent where necessary after assessment of the accuracy of the report.

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Annex 'B' to 4 RAR  
Memo File 3 of 6 Oct 65

ORDERS FOR 28 COMWEL BDE GP  
FLIGHT COMPOUND  
GUARD COMMANDER

ACUM 95 7/4/1

1. Tasks
  - a. (1) To prevent any unauthorised persons approaching or entering the Hanger Area.
  - (2) Flight office.
  - (3) Flight stores (NISSEN HUT).
  - b. To apprehend unauthorised persons found in the area of responsibility.
  - c. To continually patrol the area of responsibility.
2. Location of Guard Base

The Guard Room in rear of the Flight Office.
3. Tour of Duty

From 1700hrs to 0700hrs daily.
4. Dress

No 4 OP service, jungle boots and sleeping equipment.
5. Weapons

OMC and/or rifle.
6. Ammunition
  - a. First line for OMC
  - b. First line for SLR
  - c. Ammo to be collected from the CSM Garrison Duty Coy.
7. Composition by Night

1 NCO 6 ORs.
8. Meals
  - a. Evening meal in camp prior to mounting.
  - b. Breakfast in camp on return at approx 0745hrs.
9. Transport

As arranged by Garrison Duty Coy.
10. Medical

Casualties are to be evacuated to 4 RAR RAP.
11. Communications
  - a. By telephone from guard room to duty officer 4 RAR Ext 410.
  - b. By field telephone

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12. Safety

- a. Weapons will be carried with a empty magazine fitted. Magazines containing ammo will be carried in the basic pouch.
- b. Weapons will be cleared whilst in the guard room.

13. The Guard Comd is to:-

- a. Ensure that his guard are in position at 28 Comd Bde Flt AAC Compound by 1750hrs.
- b. Collect the key of the guard room from the RMP main gate room on mounting duty and return it on dismounting.
- c. Ensure that the guard vehicle is not driven out the tarmac area of the flight compound.
- d. Read the guard orders to the guard on mounting.
- e. Read the order to the sentries before they take their post and ensure they are conversant with them.
- f. Ensure that all sentries are posted and relieved correctly and are checked at intervals.
- g. Not permit and any members of his guard to leave the guard room without his permission and then only to go to toilet and showers.
- h. Ensure that the lights on the outside of the hangar building and the verandah of flight office are switched on at last light and off at first light.
- j. Not consume intoxicating liquor whilst on duty or 6hrs prior to commencement of duty for which the soldier has been warned.
- k. Report any incidents to the Bn orderly officer by phone on Ext 410.

14. Orders for Opening Fire

- a. Guards, picquets, patrols etc are to open fire ONLY after a challenge is given and refused, and then ONLY when it becomes necessary to:-
  - (1) Defend themselves against attack.
  - (2) Defend friendly forces, including families, servants and civilian employees;
  - (3) Apprehend persons specifically identified as engaged in sabotage and attempting to escape.
- b. When fire is opened up great care must be taken to avoid causing casualties to own troops or garrison residents.

15. Prevention of Sabotage

Sabotage techniques likely to be used are standard demolition charges with:-

- a. Charges in one pound blocks;
- b. Initiation by improvised electrical/time circuits, probably using modified wrist watches/clocks; and
- c. Anti-handling devices fitted. Such devices are extremely sensitive.

16. Search

Guards and picquets will be specifically ordered to search for sabotage attempts, however all members of the unit are to be taken if sabotage is suspected.

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17. Action to be taken if Sabotage is Suspected

The Bn Orderly Officer will be informed immediately. He will inform the adjutant and report details to the Bde Staff Officers.

- a. If a demolition charge is found:
  - (1) It will not be disturbed;
  - (2) Building if occupied will be cleared of people;
  - (3) A guard will be left on the demolition charge and the matter reported as per para 7 above.

18. Reporting of Unidentified Aircraft in Malaya/Singapore

The following report should be made of any unidentified aircraft, or of an aircraft manoeuvring in a suspicious manner:

Sighting Report Aircraft

- a. Details of aircraft:-
  - (1) Type of aircraft (bomber, fighter, transport or helicopter);
  - (2) Number of engines;
  - (3) Details of any markings, letters or numbers on the aircraft;
  - (4) Did any objects fall from the aircraft;
  - (5) Did the aircraft show lights?
- b. Place (and latitude and longitude or grid reference, if possible)
- c. Time and date aircraft sighted, and whether daylight or darkness.
- d. Direction of flight.
- e. Approximate height of aircraft.
- f. Any other information.
- g. By whom sighting was made.

NOTE:

- a. If information cannot be given under a letter heading, the word "UNKNOWN" should be used.
- b. Follow up reports should be sent where necessary after assessment of the accuracy of the report.

20. Security of Arms and Ammunition

- a. Arms on issue to Guards:-
  - (1) Weapons issued to Guards from Coy Arms Kotes will be the responsibility of the individuals to whom they are issued until they are properly returned to the Arms Kote in accordance with these orders.
  - (2) Weapons will not be left unattended at any time, however when sleeping, guards may deposit their weapons with the Guard Commander for temporary custody.
  - (3) The Guard Commander will ensure that adequate precautions are taken for the security of weapons deposited, in accordance with sub-para (2) above. He will have the weapons centrally located in the most secure place available at the guards location and will post an armed sentry on them. Ammo will not be held in the same room as these weapons unless it is on issue to the guard, in which case it will be in charged magazines carried on the person of the guard.
  - (4) The Guard Commander will report to Bn HQ any weakness which he considers exist in the control of weapon security.

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b. Ammo on Issue to Guards

- (1) Ammo to be issued to Guards will be personally signed for by the Guard Commander when it is drawn in bulk from the CSM of the Garrison Duty Coy or his appointed representative.
- (2) Ammo is to be re-issued to individual sentries on signatures, individual rounds being accounted for.
- (3) Sentries will carry ammo in charged magazines which will be retained on their person at all times.
- (4) Under no circumstances will ammo be held in the same room as weapons unless carried in a charged magazine on the person of the sentry.
- (5) Charged magazines will not be placed on weapons unless it is intended to open fire.
- (6) On completion of guard duty, each sentry will return ammo on issue to him, to the Guard Commander. Individual rounds will be counted and a signature given for quantities returned. Any discrepancies will be immediately reported to Bn HQ. The Guard Commander will return ammo to the CSM or his nominated representative.
- (7) During his tour of duty the Guard Commander will carry out checks to ensure that adequate precautions are being taken for the security of ammo and the safety of personnel. Any discrepancy will be rectified immediately and also mentioned in his Guard Report.

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ORDERS FOR  
HIGH LEVEL RESERVOIR GUARD

1. Tasks
  - a. To prevent any unauthorised persons from approaching the Reservior.
  - b. To apprehend unauthorised persons found in their area of responsibility.
  - c. To patrol their area of responsibility continuously from 1830hrs to 0700hrs.
2. Location of Guard Base

HIGH LEVEL RESERVIOR TERENDAK CAMP.
3. Tour of Duty

Tour of duty is from 1730hrs to 0700hrs.
4. Dress

No 4 Op Service, Jungle Boots and Sleeping equipment.
5. Weapons

OMC and/or Rifle.
6. Ammunition
  - a. First line for OMC.
  - b. First line for SLR.
  - c. Ammo to be collected and returned to CSM of the Garrison Duty Coy.  
All movement of ammo to be on signature.
7. Composition

2 NCOs and 3 ORs.
8. Meals
  - a. Evening meal in camp prior to mounting.
  - b. Breakfast in camp on return.
9. Transport

1 x  $\frac{1}{4}$  ton and Trailer (Duty Veh) to move to/from their base.
10. Medical

Casualties are to be evacuated direct to RAR 4 RAR.
11. Communications
  - a. The guard commander or guard second-in-command will report to the Signal Store at 1530hrs on the day of mounting to collect an A41 set. On holidays they will be drawn from the Bn Orderly Officer who will be briefed in detail by Signal Officer.

- b. Radio net will be established from the Guard Base Beach Ptl HQ and will remain open and manned throughout the guards tour of duty.

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12. Safety

The NCO IC is responsible that necessary safety instructions are observed.

- a. Weapons will be carried without Magazines. Magazines will be carried in the pocket of the sentry.
- b. Weapons will be cleared whilst in the patrol base.

13. The Guard Commander

The Guard Commander is to:-

- a. Parade his guard to Bn HQ at 1730hrs.
- b. Read the Guard Order to the guard on mounting.
- c. Read the orders to the sentries before they take up their post.
- d. Ensure that all sentries are posted and relieved correctly, and are checked at intervals.
- e. Ensure that the Radio in the guard base is manned at all times either by himself or the Guard Second in Command.
- f. Not permit any member of his guard to leave the Guard Base without his or the Guard Second in Comd's permission.
- g. Not consume intoxicating liquor 6hrs prior to mounting duty and during his tour of duty.
- h. He will contact 4 RAR Orderly Offr and arrange for the Quarter Guard to take into custody and suspicious person(s) apprehended by the Guard.
- j. In the event of any action by suspected saboteurs or persons suspected of preparing a raid of any type, and if he considers he will not be able to deal with the matter, he will contact 4 RAR Orderly Officer who will contact the Bde Duty Staff Officer who will decide what assistance is to be given.
- k. Report to the Orderly Officer on dismounting.

14. Security of Arms and Ammunition

a. Arms on issue to Guards:-

- (1) Weapons issued to guard from Coy Arms Kotes will be the responsibility of the individuals to whom they are issued until they are properly returned to the Arms Kote in accordance with these Orders.
- (2) Weapons will not be left unattended at any time, however, when sleeping, guards may deposit their weapons with the Guard Commander for temporary custody.
- (3) The Guard Commander will ensure that adequate precautions are taken for the security of weapons deposited, in accordance with sub para (2) above. He will have the weapons centrally located in the most secure place available at the guard's location and will post an armed sentry on them. Ammo will not be held in the same room as these weapons unless it is on issue to the guard, in which case it will be in charged magazines carried on the person of the guard.
- (4) The Guard Commander will report to Bn HQ, any weaknesses which he considers exist in the control of weapon security.

b. Ammo on issue to Guards:-

- (1) Ammo to be issued to Guards will be personally signed for by the Guard Commander when it is drawn in bulk from the CSM or his appointed representative.      ..../3

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- (2) Ammo is to be re-issued to individual sentries on signature, individual rounds being accounted for.
- (3) Sentries will carry ammo in charged magazines which will be retained on their person at all times.
- (4) Under no circumstances will ammo be held in the same room as weapons unless carried in a charged magazine on the person of the sentry.
- (5) Charged magazines will not be placed on weapons unless it is intended to open fire.
- (6) On completion of guard duty, each sentry will return ammo on issue to him, to the Guard Commander. Individual rounds will be counted and a signature given for quantities returned. Any discrepancies will be immediately reported to Bn HQ. The Guard Commander will return the same to the CSM or his nominated representative.
- (7) During his tour of duty the Guard Commander will carry out checks to ensure that adequate precautions are being taken for the security of ammo and the safety of personnel. Any discrepancies will be rectified immediately and also mentioned in his Guard Report.

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ORDERS FOR SENTRY  
NO 1 POST  
HIGH LEVEL RESERVOIR

AUM 95 7/4/1

Place

1. a. A roving picquet on the High Level Reservoir.
- b. Duties He is to:
  - (1) Not leave his post until properly relieved.
  - (2) Continuously patrol the perimeter of the Reservoir to prevent sabotage.
  - (3) He will not allow any unauthorised persons to approach the reservoir.
  - (4) He will apprehend any unauthorised person who attempts to approach the reservoir and hand them over to the Guard Comd.
  - (5) He will search the perimeter for any demolition charges at least once during his tour of duty.
  - (6) He will report any suspicious movement or action to the Guard Commander.
  - (7) Not consume intoxicating liquor 6hrs prior to mounting duty and during his tour of duty.

Orders for Opening Fire

2. a. Guards, picquet, patrol etc are to open fire only after a challenge is given and refused, and then only when it becomes necessary to:
  - (1) Defend themselves against attack;
  - (2) Defend friendly forces, including families, servants and civilian employees;
  - (3) Apprehend persons specifically identified as engaged in sabotage and attempting to escape.
- b. When fire is opened up great care must be taken to avoid causing casualties to own troops of Garrison residents.

Security of Arms

3. a. Weapons on issue will be the responsibility of the individual to whom they are issued until they are properly returned to the Arms Kote.
- b. Weapons will not be left unattended at any time, however, when sleeping guards may deposit their weapons with the Guard Commander for temporary custody;
- c. The Guard Commander will ensure that weapons when not in use are placed in the rack in the RP office and the door is locked. He will himself retain the key. Should it be necessary for him to be absent from the Guard Room the key will be held by the Second-in-Command of the guard. The gate leading to the main cell block from the guard commanders office will be kept locked at all times and this key also retained by either the Guard Commander or Guard-Second-in-Command. Both of these keys must be made readily available should it be necessary to fall out the guard.

Ammunition on Issue to Guards

4. a. Ammunition to be issued to guards will be personally signed for by the Guard Commander when it is drawn in bulk from the RSM or his appointed representative;
- b. Ammo is to be re-issued to individual sentries on signature, individual rounds being accounted for;

Appendix 'O' to 4 RAR Commanders Diary  
for OCT 65

AUM 95 7/4/1

4. RAR WEEKLY TRAINING PROGRAMME FOR OCT 65  
AND OTHER PAPERS

1. Training Programme 11 - 15 Oct 65
2. Training Programme 18 - 22 Oct 65
3. Training Programme 25 - 29 Oct 65.
4. Funeral service cards for soldiers of 4 RAR buried with full military honours by 4 RAR at Terendak Garrison Cemetery.

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To: HQ 28 COMWEL Inf Bde Gp.

ex 'A' to COMWEL Inf Bde Gp Standing Orders for  
Training 21 Apr 65

From: 4 RAR

Date: 4 Oct 65

UNIT WEEKLY TRAINING PROGRAMME  
PERIOD 11 OCT 65 TO 15 OCT 65

Ser	Date	Time(s)	Sub-unit	Activity	Location (incl grid ref)	Aim of Trg	Outline of Trg
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1	11 Oct	1100-1600	C Coy	Weapon handling	Unit Lines	Acclimatization Fitness Familiarisation with new weapons Increase fitness	Classification
2		0810-0920	Sp Coy	OMC Shoot	Unit 25 Metre Range		
3		0810-1555	Pnr Pl	March	Toward Kg S Bahru		
4		0830-0955	B Coy	Weapon handling	Unit Lines		
5		1010-1135	B Coy	March	To SMC lanes		
6		1140-1545	B Coy	Jungle lanes			
7		0630-1600	A Coy	Acclimatization	Unit Area		
8	12 Oct	0830-1600	Sp Coy	Specialist Trg	Unit Area	Increase Proficiency	By Pls
9		0830-1600	A Coy	Acclimatization	Unit Area		
10		0830-1600	B Coy	Fitness trg Weapon training	Unit Area		
11		0830-1600	C Coy	Malay language Malay language Map reading Fitness training Sport	Unit Area Unit Area		By Pls
12	13 Oct	0830-1600	Sp Coy	Specialist Trg	Unit Area	Serial 8	Serial 8
13		0830-1600	A Coy	Acclimatization	Unit Area		
14		0830-1220	B Coy	March in procedure Weapon Training Malay language	Unit Area		By Pls
15		1330-1600	D Coy	Sport			
16		0800-1600	C Coy	Jungle lanes	Terendak		Wpn trg for waiting details

17/11 561004

To: HQ 28 COMBATTING Inf Bde Gp.

From: 4 RnR

Date: 12 Oct 65

Annex 'A' to COMBATTING Inf Bde Gp Standing Orders  
for Training 21 Apr 65

UNIT WEEKLY TRAINING PROGRAMME

PERIOD 18 OCT - 22 OCT 65

Ser No	Date	Time (s)	Sub Unit	Activity	Location (incl grid Ref)	Aim of Trg	Outline of Trg
1	18 Oct 65	0830 - 1220	B Coy	MALAY LANGUAGE ROUTE MARCH	Unit Lines		As a Coy
2		1335 - 1600	B Coy	CARL GUSTAV	Unit Area		By Pls
3		0830 - 1600	C Coy	JUNGLE SHOOTING INF MINOR T/C	Asahan Jungle Lanes		
4		0830 - 1220	Sp Coy	CONTACT DRILLS SPECIALIST TRG MPN TRG	Jungle West Unit Lines Unit Lines		By Pls
5		1335 - 1600	Sp Coy	SPORT CONTACT DRILLS SPECIALIST TRG	Unit Lines Jungle West Unit Lines		Sig Pls, Atk Pl By Pls
6		1900 - 0700		NAVIGATION EX	Jungle East		One Pl only
7		0830 - 1220	A Coy	25 METRE SHOTS SMG LANES	Unit Area Terendak		By Pls
8		1330 - 1600		NAVIGATION TRG SMG LANES	Unit Area Terendak		
9	19 Oct	0630 - 1545	B Coy	SMG LANES 2 IN MOR TRG	Terendak Lanes		As a Coy
10		0830 - 1220	C Coy	RTU Ex ASAHAN Adman	Unit Lines Unit Lines		

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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
11		1320 - 1600		STAND DOWN			
12		0830 - 1220	Sp Coy	SPECIALIST TRG CONTACT DRILLS REST	Unit Lines Jungle West Unit Lines		On Pl Only
13		1330 - 1600		SPORT SPECIALIST TRG	Unit Lines Unit Lines		Mors Vs Aslt Pls
14		1900 - 0700		NAVIGATION EX	Jungle East		One Pl Only
15		0830 - 1220	A Coy	CONTACT DRILLS NAVIGATION TRG 25 METRE SHOOTING	Unit Area Unit Lines Unit Lines		
16		1330 - 1600		CONTACT DRILLS NAVIGATION EX 25 METRE SHOOTING	Unit Area Unit Area Unit Lines		
17	20 Oct	0830 - 1220	B Coy	MALAY LANGUAGE CARL GUSTAV TRG NAVIGATION TRG	Unit Lines Unit Lines Unit Lines		
18		1330 - 1545		BATTLE PT CARL GUSTAV TRG PERSONAL ADMIN	Unit Lines Unit Lines		Two Pls
19		0830 - 1220	C Coy	SIG LINES	Terendak		As a Coy
20		1330 - 1530		SURVIVAL SWIMMING	Olympic Pool		
21		0830 - 1220	Sp Coy	SPECIALIST TRG REST NAVIGATION TRG	Unit Lines Unit Lines		One Pl Only
22		1330 - 1600		SPECIALIST TRG SPM TRG	Unit Lines Unit Lines		By Pls

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
23		1900 - 0700		N.VIGATION EX	Jungle EAST		On Pl Only
24		0830 - 1600	A Coy	NAVIGATION EX 25 METRE SHOOTING CONTACT DRILLS	Unit Area Unit Lanes Unit Area		By Pls
25	21 Oct	0830 - 1500	B Coy	SHOOTING CARL GUSTAV TRG NAVIGATION TRG BATTLE PT MILY LANGUAGE	25 Metre Range Unit Lanes Unit Area Unit Area Unit Area		By Pls
26		1500 - 0800		PL HARBOUR	Jungle West		
27		0800 - 1600	C Coy	QUALIFICATION SHOOT	600 YD Range		As a Coy
28		0830 - 1220	Sp Coy	As for 20 Oct			
29		0830 - 1600	A Coy	NAVIGATION TRG OPEN TRG PETRESS TRG	Unit Area Unit Area Unit Area		By Pls
30	22 Oct	0830 - 1545	B Coy	NAVIGATION EX	Jungle West		As a coy
31		0830 - 1220	C Coy	SURVIVAL SWIMMING COs Hour ADMIN	Olympic Pool Unit Lanes Unit Lanes		
32		1330 - 1600		DRILL SPORT PHOTOGRAPHS	Unit Area Unit Area Unit Area		
33		0830 - 1600	Sp Coy	As for 20 Oct			
34		0830 - 1220	A Coy	AMBUSHERS PETRESS TRG	Unit Area Unit Area		By Pls

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
35		1220 - 1600		AMBUSHES WPN TRG	Unit Area Unit Area		By Pls
36	23 Oct 65	0830 - 1600	1 Coy	SMG LINES NAVIGATION EX AMBUSHES	Terendak Unit Area Unit Area		By Pls
37	24 Oct	0830 - 1600	1 Coy	As for 23 Oct	-		-

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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
17	14 Oct 65	0800 - 1600	Sp Coy	Specialist Training	Unit Lines	Serial 8	Serial 8
18		0800 - 1600	A Coy	Acclimatization	Unit Lines		
19		0800 - 1600	B Coy	March in procedure Asian Studies Weapon Training Day lt Ambush Fitness Training	Unit Lines Jungle West Unit Lines		By Pls
20		0800 -	C Coy	Navigation Exercise	Jungle East		By Sub Sect
21	15 Oct	0800 - 1600	Sp Coy	Specialist Training	Unit Lines	Serial 8	Serial 8
22		0800 - 1600	A Coy	Acclimatization March in Procedure	Unit Lines		
23		0800 - 1600	B Coy	Fitness Training Swimming Comm Trg Day lt Ambush ?? <i>Am-ys.</i> Malay Trg	Unit Area Olympic Pool Unit Lines Jungle West Unit Lines		By Pls By Pls
24		0800 - 1220 1330 - 1600	C Coy	Navigation Exercise Preparation for ASAHAN	Jungle East Unit Lines		
			D Coy.	<i>garrison duty Coy.</i>			

ALUM 95 7/4/1



To: HQ 28 COMWEL Inf Bde Gp  
 From: 4 RAR  
 Date: 17 Oct 65

Appendix 'A' to 28 COMWEL Inf Bde Gp  
 Standing Orders for TRG 21 APR 65

UNIT WEEKLY TRAINING PROGRAMME  
 PERIOD 25 OCT - 29 OCT 65

Ser	Date	Time(s)	Sub Unit	ACTIVITY	Location (Incl grid Ref)	Aim of Trg	Outline of Trg
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1	25 Oct 65	0830-1600	A Coy - 1 Pl	CLASSIFICATION SHOOT	600 Metre Range	Classification and increase proficiency	-
2		0830-1600	A Coy - 2 & 3 Pl	NAVIGATION AND FITNESS TRG	Unit lines/Close Trg area	-	-
3		0830-1600	B Coy	CLASSIFICATION SHOOT & WPN TRG	400 Metre Range	Classification and increase proficiency	March to Range Wpn trg for waiting details
4		0830-1600	Mor & Atk Pls	SPECIALIST TRAINING	Unit lines	Increase Proficiency	-
5		0830 25 Oct to 0830 26 Oct	Sig & Pwr Pls	AMBUSH AND PATROL TRAINING	Jungle WEST	Proficiency at basic field activities, patrolling and ambushing	Sig Pl to Ambush Pwr Pl ptls
6		1830-2400	B Coy - 4 Pl	NIGHT FIRING	400 Metre Range	Increase proficiency	
7	26 Oct	0830-1600	A Coy - 3 Pl	CLASSIFICATION SHOOT	600 Metre Range	Serial 1	
8		0830-1600	A Coy 1 & 2 Pl	CONTACT CIRCUIT	Close Training Area	Serial 4	
9		0830-1600	B Coy	IMG CLASSIFICATION SHOOT	400 Metre Range	Serial 1	March to Range
10		0830-1600	Mor & Atk Pls	SPECIALIST TRAINING	Unit lines	Serial 4	
11	27 Oct	0830-1600	A Coy - 2 Pl	CLASSIFICATION SHOOT	600 Metre Range	Serial 1	
12		0830-1215	A Coy 1 & 3 Pl	9 MILE MARCH	Bear entrance road	Stamina and Fitness Trg	
13		1330-1600	A Coy 1 & 3 Pl	FITNESS TRG AND ADMIN	Unit Lines	Fitness and Preparedness	

17/11 5/11/65

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
14		0830-1600	E Coy	OMC CLASSIFICATION	25 Metre Range	Serial 1	Waiting details Fitness Trg
15		0830-1600	Mor and Attk Pls	SPECIALIST TRAINING	Unit lines	Serial 4	
16		0830 27 Oct to 0830 28 Oct	Sig Pwr Pls	AMBUSH AND PATROL TRG	Jungle WEST	Serial 5	Pwr Pl Ptls to Ambush Sig Pl Ptls
17	28 Oct	0830-2200	A Coy	OMC CLASSIFICATION AND NIGHT SHOOT	25 Metre Range	Serial 1	Wpn trg and contact circuit trg.
18		0830-1600	Mor and Attk Pls	SPECIALIST TRAINING	Unit lines	Serial 4	
19		0830-28 Oct to 0830 29 Oct	E Coy	I A DRILLS PL ATTACK AND NIGHT PATROL R.S.M. PROCEDURES	Jungle WEST	Serial 4	
20	29 Oct	0830-1600	A Coy	25 METRE SNIP SHOOTING	25 Metre Range/Close Trg Area	Serial 4	Navigation and contact circuit for waiting details.
21		0830-1600	E Coy	FOR PATROL AND ATTACK GUERRILLA CAMP	Jungle WEST	Serial 4	
22		0830-1600	Sp Coy	SPECIALIST TRAINING	Unit lines	Serial 4	-

AUM 95 7/4/1

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
14		0830-1600	L Coy	OMC CLASSIFICATION	25 Metre Range	Serial 1	Waiting details Fitness Trg
15		0830-1600	Mor and Atk Pls	SPECIALIST TRAINING	Unit lines	Serial 4	
16		0830 27 Oct to 0830 28 Oct	Sig Pwr Pls	AMBUSH AND PATROL TRG	Jungle WEST	Serial 5	Pwr Pl Ptls to Ambush Sig Pl Ptls
17	28 Oct	0830-2200	A Coy	OMC CLASSIFICATION AND NIGHT SHOOT	25 Metre Range	Serial 1	Wpn trg and contact circuit trg.
18		0830-1600	Mor and Atk Pls	SPECIALIST TRAINING	Unit lines	Serial 4	
19		0830-28 Oct to 0830 29 Oct	E Coy	I A DRILLS PL ATTACK AND NIGHT PATROL BASE PROCEDURES	Jungle WEST	Serial 4	
20	29 Oct	0830-1600	L Coy	25 METRE SNIP SHOOTING	25 Metre Range/Close Trg Area	Serial 4	Navigation and contact circuit for waiting details.
21		0830-1600	E Coy	FOR PATROL AND ATTACK GUERRILLA CAMP	Jungle WEST	Serial 4	
22		0830-1600	Sp Coy	SPECIALIST TRAINING	Unit lines	Serial 4	-

1/7/12 56 WUMH

Standing  
AWM95 7/4/1

From: 4 BAR  
Date: 1 Oct 65

**UNIT WEEKLY TRAINING PROGRAMME**  
**PERIOD 25 OCT - 29 OCT 65**

Ser	Date	Time(s)	Sub Unit	ACTIVITY	Location (Incl grid Ref)	Aim of Trg	Outline of Trg
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1	25 Oct 65	0830-1600	A Coy - 1 Pl	CLASSIFICATION SHOOT	600 Metre Range	Classification and increase proficiency	-
2		0830-1600	A Coy - 2 & 3 Pl	NAVIGATION AND FITNESS TRG	Unit lines/Close Trg area	-	-
3		0830-1600	B Coy	CLASSIFICATION SHOOT & WPN TRG	400 Metre Range	Classification and increase proficiency	March to Range Wpn trg for waiting details
4		0830-1600	Mor & Atk Pls	SPECIALIST TRAINING	Unit lines	Increase Proficiency	-
5		0830 25 Oct to 0830 26 Oct	Sig & Pnr Pls	AMBUSH AND PATROL TRAINING	Jungle WEST	Proficiency at basic field activities, patrolling and establishing	Sig Pl to Ambush Pnr Pl pts
6		1830-2200	B Coy - 4 Pl	NIGHT FIRING	400 Metre Range	Increase proficiency	
7	26 Oct	0830-1600	A Coy - 3 Pl	CLASSIFICATION SHOOT	600 Metre Range	Serial 1	
8		0830-1600	A Coy 1 & 2 Pl	CONTACT CIRCUIT	Close Training Area	Serial 4	
9		0830-1600	B Coy	IMG CLASSIFICATION SHOOT	400 Metre Range	Serial 1	March to Range
10		0830-1600	Mor & Atk Pls	SPECIALIST TRAINING	Unit lines	Serial 4	
11	27 Oct	0830-1600	A Coy - 2 Pl	CLASSIFICATION SHOOT	600 Metre Range	Serial 1	
12		0830-1215	A Coy 1 & 3 Pl	9 MILE MARCH	Rear entrance road	Stamina and Fitness Trg	
13		1330-1600	A Coy 1 & 3 Pl	FITNESS TRG AND ADMIN	Unit Lines	Fitness and Preparedness	



**FUNERAL SERVICE**

PRIVATE R. E. FIELD (C. of E.) KILLED IN ACTION—9th OCTOBER, 1965

LANCE CORPORAL T. ROSS (Pres.) KILLED IN ACTION—12th OCTOBER, 1965

**SOUTH VIETNAM**

1st Bn The Royal Australian Regiment



**HOLY TRINITY CHURCH**

TERENDAK GARRISON

MALACCA,

MALAYSIA

4.00 p.m.

25th October, 1965.

CHAPLAIN J.A.J. DOUST

CHAPLAIN D.A. DENNIS

*ACUM 95 7/4/1*

Jesus said: "I am the resurrection, and the life, he that believeth in me, though he were dead, yet shall he live; and whosoever liveth and believeth in me shall never die."  
St. John, 2: 25-6

### FORM OF SERVICE

#### HYMN

- |  |  |
|--|--|
| 1. THE LORD's my Shepherd, I'll not want;<br>He makes me down to lie<br>In pastures green; He leadeth me<br>The quiet waters by.           | 2. My soul He doth restore again,<br>And me to walk doth make<br>Within the paths of righteousness,<br>E'en for His own name's sake. |
| 3. Yea, though I walk in death's dark vale,<br>Yet will I fear no ill;<br>For thou art with me, and Thy rod<br>And staff me comfort still. | 4. My table Thou hast furnished<br>In presence of my foes;<br>My head Thou dost with oil anoint,<br>And my cup overflows.            |
| 5. Goodness and mercy all my life<br>Shall surely follow me,<br>And in God's house for evermore<br>My dwelling place shall be.             |  |

### THE SENTENCES OF SCRIPTURE

#### PSALM 121.

1. I lift up my eyes to the hills. From whence does my help come?
2. My help comes from the Lord, who made heaven and earth.
3. He will not let your foot be moved, he who keeps you will not slumber.
4. Behold, he who keeps Israel will neither slumber nor sleep.

ACM 95 7/4/1

AWM 95 7/4/1

- 5. The Lord is your keeper; the Lord is your shade on your right hand.
- 6. The sun shall not smite you by day, nor the moon by night.
- 7. The Lord will keep you from all evil; he will keep your life.
- 8. The Lord will keep your going out and your coming in from this time forth and for evermore.

Glory be to the Father, and to the Son, and to the Holy Ghost.  
 As it was in the beginning, is now, and ever shall be: world without end. *Amen.*

**THE LESSON**

From 1 Corinthians 15

**THE ADDRESS**

**PRAYERS**

*The Congregation Kneeling*

- Chaplain:* Lord, have mercy upon us.
- Congregation:* Christ, have mercy upon us.
- Chaplain:* Lord, have mercy upon us.
- Our Father ..... from evil. Amen.
- Chaplain:* O Saviour of the world, who hast redeemed us by Thy Cross.
- Congregation:* Save us and help us, we humbly besecch Thee O Lord.
- Chaplain:* Graciously look upon our afflictions, O Lord.
- Congregation:* Pitifully behold the sorrows of our hearts.
- Chaplain:* Make Thy servants to be numbered with Thy Saints
- Congregation:* In glory everlasting.

A Prayer asking God's Comfort for those bereaved.

A Prayer asking God's Mercy for ourselves.

The Grace.

### HYMN

1. ABIDE with me; fast falls the eventide;  
The darkness deepens; Lord, with me abide;  
When other helpers fail, and comforts flee,  
Help of the helpless, O abide with me.
2. Swift to its close ebbs out life's little day;  
Earth's joys grow dim, its glories pass away;  
Change and decay in all around I see;  
O Thou, Who changest not, abide with me.
3. I need Thy Presence every passing hour;  
What but Thy grace can foil the tempter's power?  
Who like Thyself my guide and stay can be?  
Through cloud and sunshine, Lord, abide with me.
4. Hold Thou Thy cross before my closing eyes;  
Shine through the gloom, and point me to the skies;  
Heaven's morning breaks, and earth's vain shadows flee;  
In life, in death, O Lord, abide with me.

The congregation are requested to remain in their places until the Bearer Parties and the Band are clear of the Church and to join The Cortege as called forward by The R.M.P. Duties.





**FUNERAL SERVICE**

CORPORAL F.J. SMITH

KILLED IN ACTION—21st SEPTEMBER, 1965

**SOUTH VIETNAM**

1st Bn The Royal Australian Regiment



**HOLY TRINITY CHURCH**

TERENDAK GARRISON

MALAYA

4.00 p.m.

19th October, 1965.

F1

Jesus said: "I am the resurrection, and the life, he that believeth in me, though he were dead, yet shall he live; and whosoever liveth and believeth in me shall never die."  
St. John, 2: 25-6

### FORM OF SERVICE

#### HYMN

- |   |  |
|---|--|
| 1. O GOD, our help in ages past,<br>Our hope for years to come,<br>Our shelter from the stormy blast,<br>And our eternal home.      | 4. A thousand ages in Thy sight<br>Are like an evening gone;<br>Short as the watch that ends the night,<br>Before the rising sun.  |
| 2. Under the shadow of Thy throne<br>Thy saints have dwelt secure;<br>Sufficient is Thine arm alone,<br>And our defence is sure.    | 5. Time, like an ever rolling stream,<br>Bears all its sons away;<br>They fly forgotten, as a dream,<br>Dies at the opening day.   |
| 3. Before the hills is order stood,<br>Or earth received her frame,<br>From everlasting Thou art God,<br>To endless years the same. | 6. O God, our help in ages past,<br>Our hope for years to come,<br>Be thou our guard while troubles last,<br>And our eternal home. |

### THE SENTENCES OF SCRIPTURE

#### PSALM 103: vv 8-18.

8. THE LORD is merciful and gracious, slow to anger and abounding in steadfast love.
9. He will not always chide, nor will he keep his anger for ever.
10. He does not deal with us according to our sins, nor requite us according to our iniquities.
11. For as the heavens are high above the earth, so great is his steadfast love toward those who fear him:
12. As far as the east is from the west, so far does he remove our transgressions from us.

13. As a father pities his children, so the Lord pities those who fear him.
14. For he knows our frame; he remembers that we are dust.
15. As for man, his days are like grass; he flourishes like a flower of the field;
16. For the wind passes over it, and it is gone, and its place knows it no more.
17. But the steadfast love of the Lord is from everlasting to everlasting, upon those who fear him, and his righteousness to children's children,
18. To those who keep his covenant and remember to do his commandments.

Glory be to the Father, and to the Son, and to the Holy Ghost.  
 As it was in the beginning, is now, and ever shall be: world without end. *Amen.*

**THE LESSON**

From 1 Corinthians 15

**THE ADDRESS**

**PRAYERS**

*The Congregation Kneeling*

- Chaplain:* Lord, have mercy upon us.  
*Congregation:* Christ, have mercy upon us.  
*Chaplain:* Lord, have mercy upon us.
- Our Father ..... from evil. *Amen.*
- Chaplain:* O Saviour of the world, who hast redeemed us by Thy Cross.  
*Congregation:* Save us and help us, we humbly beseech Thee O Lord.  
*Chaplain:* Graciously look upon our afflictions, O Lord.  
*Congregation:* Pitifully behold the sorrows of our hearts.  
*Chaplain:* Make Thy servants to be numbered with Thy Saints  
*Congregation:* In glory everlasting.

A Prayer asking God's Comfort for those bereaved.

A Prayer asking God's Mercy for ourselves.

The Grace.

### HYMN

1. ABIDE with me; fast falls the eventide;  
The darkness deepens; Lord, with me abide;  
When other helpers fail, and comforts flee,  
Help of the helpless, O abide with me.
2. Swift to its close ebbs out life's little day;  
Earth's joys grow dim, its glories pass away;  
Change and decay in all around I see;  
O Thou, Who changest not, abide with me.
3. I need Thy Presence every passing hour;  
What but Thy grace can foil the tempter's power?  
Who like Thyself my guide and stay can be?  
Through cloud and sunshine, Lord, abide with me.
4. Hold Thou Thy cross before my closing eyes;  
Shine through the gloom, and point me to the skies;  
Heaven's morning breaks, and earth's vain shadows flee;  
In life, in death, O Lord, abide with me.

The congregation are requested to remain in their places until the Bearer Parties and the Band are clear of the Church and to join The Cortege as called forward by The R.M.P. Duties.

RESTRICTED

5.

- l. WO/Sgts/ORs Beach Club
- (1) All single and married unaccompanied soldiers when visiting the Beach Club will move via Boyd - Beach Ave,
  - (2) Under no circumstances will they move via any other route.
- m. All other places listed in 4 RAR Standing Orders 68b and not shown above.
- n. Slim School
- (1) The footpaths and roads leading to SLIM School are OUT OF BOUNDS to all, except persons who have business to conduct at the School.
  - (2) The school playing fields are OUT OF BOUNDS. Units are not to use them for recreation eg cross country running etc, unless permission has been given by the Headmaster.
- o. Vehicle Parking - Zone 9. These areas are OUT OF BOUNDS to all military vehicles.
- (1) Zone 9 Cookhouse Area (Except for vehicles delivering rations).
  - (2) Zone 9 Billet Area, except on essential duty.
  - (3) Area of ac Mock ups at Junction of WOOLWICH Rd and CARDIFF Rd.

Out of Bounds - SINGAPORE

8. The contents of FARELF Camp Standing Orders Ser No 9 of March 1963 para 4 (b) are published for information and strict compliance by all ranks. All future infringements of this order will be treated as a prevalent offence.

"4 (b) Premises

The following premises are OUT OF BOUNDS to all service personnel:

- a. All brothels. Ignorance of the fact that a building is a brothel will not be accepted as an excuse whether or not the establishment is marked with an International "OUT OF BOUNDS" sign.
- b. All unregistered massage establishments.
- c. LIUM LOCK Hotel, Lorong 31, Geylang.  
GREAT SING AH, 200, Joo Chiat Place.  
SWEE HOE Hotel, 727A East Coast Road.  
LOCK LOCK Hotel, 345 Geylang Road.  
JOHNY Gurkha Tattoo Shop, Transit Rd NEAR SOON.  
ROSE TATTOO Shop, 4C Bras Basah Road.  
STRAITS CABARET, 99 Anson Road.
- d. All places used for the purpose of smoking or otherwise consuming prepared OPIUM or CHINDU or INDIAN HEMP in any form, are "OUT OF BOUNDS" to all service personnel.
- e. All premises such as Cafes, Bars, Clubs, Restaurants and Cabarets are IN BOUNDS" unless specifically placed "OUT OF BOUNDS" to service personnel".

RESTRICTED.

.6.

AWM 95 7/4/1

354. DISCIPLINE - SPEED LIMITS

Paras 21 h (2) (a) and (b) of 28 COMVEL Inf Bde Gp/TERENDAK Garrison Standing Orders are reproduced below:

"Speed Limits

- (a) Maximum speed for Landrovers without trailers is 40 mph.
- (b) Maximum speed for all vehicles on the TERENDAK-TAMPIN and TERENDAK-MALACCA roads is 30 mph unless the authorised speed for a vehicle is less than 30 mph, in which case the lower speed limit is to be adhered to.

(BRO 298/65).

355. CATAPULTS

1. There have been several incidents in the Garrison recently of malicious and wilful damage caused by children using high powered catapults. In two other cases very serious personal injury was nearly caused by the missiles being aimed at passers by.
2. Catapults are classed as lethal weapons and their un-authorised possession or use is an offence.
3. Parents are asked to ensure that their children are not permitted to own or use catapults. The Military Police have been instructed to take the names of any child found in possession of a catapult and to confiscate the weapon. Disciplinary action may be taken against heads of households who permit children in their care to have catapults.

(BRO 300/65)

356. DENTAL TREATMENT - MILITARY HOSPITAL TERENDAK

1. The following is the new programme of attendance times at the above Department. These timings are effective now:-

Daily

0800 - 0900 hrs Sick Parade - Terendak Camp  
 1000 - 1030 hrs Sick Parade - Tampin, Bukit Bahru, Klebang, etc.  
 1030 - 1230 hrs Treatment by appointment.  
 1400 - 1630 hrs Treatment by appointment.

Wednesdays and Saturdays - Mornings only.

(BRO 301/65).

357. DISCIPLINE - DRESS

1. Non-Regimental forms of dress, such as bare buff, socks rolled down over boots, PT shorts, no hats, are not permitted outside unit lines, except when troops are taking part in some form of unit training.
2.
  - a. Hats are to be worn with uniform at all times when travelling in military and civilian vehicles.
  - b. When travelling in uniform on motorcycles, scooters etc, uniform hats or crash helmets are to be worn at all times.
  - c. Sub units should encourage personnel to wear crash helmets at all times when riding a motor cycle or scooter but particularly when doing so outside TERENDAK Camp.

(BRO 256/65)

Distribution: List A less Ser 7 - 19, 31, 32, 49, 51 - 53.

AWM 95 7/4/1

W. Stefford  
40 Capt  
Adjt

AMM 95 7/4/1

1. REVISED TIME TABLE - GARRISON MOBILE LIBRARY

- a. The following are times and places the Garrison Mobile Library will operate each Tue, Wed and Fri.
- b. Sub units are requested to publicise this to all families living out of Garrison.

0800 hrs - Depart 19 AEC  
0827 - Arrive Palm Beach  
0847 - Dep Palm Beach  
0907 - Arrive Bukit Rambai  
0930 - Depart Bukit Rambai  
0932 - Arrive Tay Boon Seng Rd  
0945 - Depart Tay Boon Seng Rd  
1026 - Depart Somerset Green  
1030 - Arrive Oxford Lane  
1045 - Depart Oxford Lane  
1048 - Arrive Jalan Abdul Gaffar  
1108 - Depart Jalan Abdul Gaffar  
1110 - Arrive Church of Scotland Klebang  
1140 - Depart Church of Scotland Klebang  
1145 - Arrive Eden Park  
1215 - Depart Eden Park  
1240 - Arrive corner of Jalan Melor, Bukit Bahru  
1315 - Depart corner of Jalan Melor, Bukit Bahru  
1317 - Arrive corner of Jalan Tanjong, Bukit Bahru  
1347 - Depart corner of Jalan Tanjong Bukit Bahru  
1350 - Arrive MRS Bukit Bahru  
1430 - Depart MRS Bukit Bahru  
1439 - Arrive Bukit Bahru house 5386 on laterite Rd  
1510 - Depart Bukit Bahru house 5386 on laterite Rd  
1515 - Arrive Manal House Bukit Bahru  
1520 - Depart Manal House Bukit Bahru  
1530 - Arrive Bona Vista Road  
1535 - Depart Bona Vista Road  
1548 - Arrive Bachang Gardens  
1600 hrs - Depart Bachang Gardens.

2. RAFFLE - AUSTIN MINI

It is proposed to raffle the car belonging to Sgt D WAGHORN R.M.C, 7 Flight AAC. Tickets costing \$1, will be on sale during last October and throughout November. The draw will be held in the Garrison Sgts Mess, Terendak, on Sat 4 Dec at 1300 hrs. The car is a 1962 model, red with beige upholstery. It is available for inspection at 28 Brigade Flight AAC, Terendak, during normal working hours.

As you may know, Sgt WAGHORN has been posted missing having failed to arrive at his destination whilst piloting a helicopter in BORNEO. Mrs WAGHORN has returned to England to await further news of her husband. She has left the car with this unit to dispose of.

3. MOTOR CYCLE SCRAMBLING CLUB

A meeting of the 4 PAR MOTOR CYCLE SCRAMBLING CLUB will be held at D Coy on Fri 29 Oct at 1315 hrs. Any person interested is invited to attend. The facilities are available here to make this a real "goer".

4. SWIMMING AND WATER POLO MEETING

Coy reps for SWIMMING AND WATER POLO are requested to attend a meeting at the large classroom at the Education Centre, 1300 hrs Thu 28 Oct. The program and admin for the battalion swimming carnival, to be held possible early Dec will be discussed.

5. FLYING CLUB

All members interested in learning to fly light plane or gliders are

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8.

requested to submit their names to 2Lt W C BROWN, B Coy by 1200 hrs Wed  
27 Oct 65.

6. JUDO

There is a Judo Club within 28 Bde. This Club meets Tue and Thu  
nights at the Bde Gymnasium (next to Swimming Pool) at 1900 hrs. Membership  
is open to all members of 4 RAR and their dependants.

Membership fee is \$4 per month, the first two weeks being free.

A judo jacket is available from NAAFI for approx \$20.00.

Childrens' classes are run at 1700 hrs on Tuesdays and Thursdays.

Any member of 4 RAR wishing to take up, or continue, judo should  
contact Lt AVERY at D Coy. All welcome.

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GUIDE TO CONDITIONS UNDER WHICH EMERGENCY LEAVE MAY NORMALLY BE GRANTED  
TO AMF PERSONNEL SERVING OVERSEAS

1.

CATEGORY	EXAMPLE
a. Illness of wife	(1) Wife dangerously ill or dying. (2) Presence of husband may assist recover. (3) Wife has become mentally unstable. (4) There are children under 16 needing care and wife is seriously ill.
b. Illness of parent or other persons in loco parentis	(1) Either parent dangerously ill and no suitable relative is available. (2) The return of the individual is necessary to save life or reason. (3) Either parent dying and expectation of life is short. In this case leave will not be granted if the soldier's presence is desired for sentimental reasons, but only when some positive good can be achieved by the soldier's presence, such as care of the sick parent or putting in order the parent's affairs where no other close relative is available to do so.
c. Illness of child	(1) The parent's presence is essential to save life or reason. (2) The child is dangerously ill or dying and expectation of life is short.

NOTE: A member granted emergency leave with free travel because of illness of a child, may transfer the free travel to his wife provided both the following conditions apply:

- a. The wife has been removed to the overseas post at Commonwealth expense.
- b. Emergency leave has been granted in respect of a child of the marriage who had been left in AUSTRALIA and the member himself is prevented by the exigencies of the Service from taking the emergency leave or prefers that his wife should take his place.

d. Death of wife	Return of husband is essential to provide care for children.
e. Death of parent or other person in loco parentis	The other parent is destitute or aged and infirm, and no other relative is available.
f. Death of child	(1) Mental stability of child's mother seriously affected. (2) Death of only child.
g. Dangerously ill or dying brother or sister	The dangerously ill brother or sister has no parents, is unmarried and has no sisters or brothers, other than the individual serving overseas.
h. Domestic hardships	(1) Serious criminal charge against wife. (2) Wife has become morally unstable and/or neglects children.

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- c. Sentries will carry ammo in charged magazines which will be retained on their person at all times;
- d. Under NO circumstances will ammo be held in the same room as weapons unless carried in a charged magazine on the person of the sentry;
- e. Charged magazines will not be placed on weapons unless it is intended to open fire;
- f. On completion of guard duty each sentry will return ammo on issue to him, to the Guard Commander. Individual rounds will be counted and a signature given for quantities returned. Any discrepancies will be immediately reported to Bn HQ. The Guard Commander will return the ammo to the RSM or his nominated representative;
- g. During his tour of duty the Guard Commander will carry out checks to ensure that adequate precautions are being taken for the security of ammo and the safety of personnel. Any discrepancies will be notified immediately and also mentioned in his guard report.

Prevention of Sabotage

- 5. Sabotage technique likely to be used are standard demolition charges with:
  - a. Charges in one pound blocks;
  - b. Initiation by improvised electrical/time circuits, probably using modified wrist watches/clocks; and
  - c. Anti-handling device fitted. Such devices are extremely sensitive.

Search

6. Guards and picquets will be specifically ordered to search for sabotage attempts, however all members of the unit are to be informed of the technique likely to be used and of action to be taken if sabotage is suspected.

Action to be taken if sabotage is suspected

7. The Bn Orderly Officer will be informed immediately. He will inform the adjutant and report the details to the Bde Staff Officer.

If a demolition charge is found:

- (1) It will not be disturbed.
- (2) Buildings if occupied will be cleared of people.
- (3) A guard will be left on the demolition charge and the matter reported as per para 8 above.

Reporting of Unidentified Aircraft in Malaya/Singapore

8. The following report should be made of any unidentified aircraft, or of an aircraft manoeuvring in a suspicious manner:

Sighting Report Aircraft

- a. Details of aircraft:-
  - (1) Type of aircraft (bomber, fighter, transport or helicopter)
  - (2) Number of engines.
  - (3) Details of any markings, letters or number on the aircraft.
  - (4) Did any objects fall from the aircraft?
  - (5) Did the aircraft show lights?
- b. Place (and latitude and longitude or grid reference, if possible)
- c. Time and date aircraft sighted, and whether daylight or darkness.

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- d. Direction of flight.
- e. Approximate height of aircraft.
- f. Any other information.
- g. By whom sighting was made.

NOTE

- a. If information cannot be given under a letter heading, the word "UNKNOWN" should be used.
- b. Follow up reports should be sent where necessary after assessment of the accuracy of the report.

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Annex 'D' to 4 RAR File 3  
dated 6 Oct 65

ALUM 95 7/4/1

ORDERS FOR SENTRIES  
BEACH PATROL HQ 1

1. Place

A roving picquet from the patrol base GR986754 to GROO4749.

2. Sentries will:

- a. Not leave his post until properly relieved.
- b. Not consume intoxicating liquor whilst on duty or 6 hours prior to the commencement time of the duty for which the soldier has been warned.
- c. Each time the sentries reach the end of their beat they will call up Patrol HQ by radio and report in.

3. Action on Contact

- a. If the sentries can handle the group it should:-
  - (1) Apprehend and if this is not possible.
  - (2) Prevent the escape of the group.
- b. If the group is too big the sentries should:
  - (1) Keep it under observation;
  - (2) Notify the patrol commander.

4. Orders for Opening Fire

- a. Guards, picquets, patrols etc are to open fire ONLY after a challenge is given and refused, and then ONLY when it becomes necessary to:-
  - (1) Defend themselves against attack;
  - (2) Defend forces, including families, servants and civilian employees;
  - (3) Apprehend persons specifically identified as engaged in sabotage and attempting to escape.
- b. When fire is opened up great care must be taken to avoid causing casualties to own troops or garrison residents.

5. Prevention of Sabotage

Sabotage techniques likely to be used are standard demolition charges with

- a. Charges in one pound blocks;
- b. Initiation by improvised electrical/time circuits, probably using modified wrist watches/clocks; and
- c. Anti-handling devices fitted. Such devices are **extremely sensitive**,

6. Search

Guards and picquets will be specifically ordered to search for sabotage attempts, and all members of the patrol are to be informed of the technique and the action to be taken if sabotage is suspected.

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7. Action to be Taken if Sabotage is Suspected

The Bn Orderly Officer will be informed immediately. He will inform the Adjutant and report details to the Bde Staff Officer.

a. If a demolition charge is found:-

- (1) It will not be disturbed.
- (2) Buildings if occupied will be cleared of people.
- (3) A guard will be left on the demolition charge and the matter reported as per para 7 above.

8. Reporting of Unidentified Aircraft in Malaya/Singapore

The following report should be made of any unidentified aircraft, or of an aircraft manœuvring in a suspicious manner:-

9. Sighting Report Aircraft

a. Details of aircraft:-

- (1) Type of aircraft (bomber, fighter, transport or helicopter);
- (2) Number of engines;
- (3) Details of any markings, letters or number on the aircraft;
- (4) Did any objects fall from the aircraft;
- (5) Did the aircraft show lights?.

b. Place (and latitude and longitude or grid reference, if possible)

c. Time and date aircraft sighted, and whether daylight or darkness.

d. Direction of flight.

e. Approximate height of aircraft.

f. Any other information.

g. By whom sighting was made.

NOTE:

a. If information cannot be given under a letter heading, the word 'UNKNOWN' should be used.

b. Follow up reports should be sent where necessary after assessment of the accuracy of the report.

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ACUM 95 7/4/1

ORDERS FOR SENTRIES  
BEACH PATROL NO 2

1. Place

A roving picquet from the patrol base GR986754 to GR970772.

2. Sentries will:-

- a. Not leave his post until properly relieved.
- b. Not consume intoxicating liquor whilst on duty or 6 hours prior to the commencement time of the duty for which the soldier has been warned.
- c. Each time the sentries reach the end of their beat they will call up patrol HQ by radio and report in.

3. Action on Contact

- a. If the Sentries can handle the Group it should:-
  - (1) Apprehend and if this is not possible;
  - (2) Prevent the escape of the group.
- b. If the Group is too big the Sentries should:-
  - (1) Keep it under observation;
  - (2) Notify the patrol commander.

4. Orders for Opening Fire

- a. Guards, picquets, patrols etc are to open fire ONLY after a challenge is given and refused, and then ONLY when it becomes necessary to:-
  - (1) Defend themselves against attack;
  - (2) Defend friendly forces, including families, servants and civilian employees;
  - (3) Apprehend persons specifically identified as engaged in sabotage and attempting to escape.
- b. When fire is opened up great care must be taken to avoid causing casualties to own troops or Garrison residents.

5. Prevention of Sabotage

Sabotage techniques likely to be used are standard demolition charges with-

- a. Charges in one pound blocks;
- b. Initiation by improvised electrical/time circuits, probably using modified wrist watches/clocks; and
- c. Anti-handling devices fitted. Such devices are extremely sensitive.

6. Search

Guards and picquets will be specifically ordered to search for sabotage attempts, however all members of the patrol are to be informed of the technique likely to be used and of action to be taken if sabotage is suspected.

7. Action to be taken if Sabotage is Suspected

The Bn Orderly Officer will be informed immediately. He will inform the Adjutant and report details to the Bde Staff Officer.

## a. If a demolition charge is found:-

- (1) It will not be disturbed;
- (2) Buildings if occupied will be cleared of people;
- (3) A guard will be left on the demolition charge and the matter reported as per para 7 above.

8. Reporting of Unidentified Aircraft in Malaya/Singapore

The following report should be made of any unidentified aircraft, or of an aircraft manoeuvring in a suspicious manner:

9. Sighting Report Aircraft

## a. Details of aircraft:-

- (1) Type of aircraft (bomber, fighter, transport, or helicopter);
- (2) Number of engines;
- (3) Details of any markings, letters or number on the aircraft;
- (4) Did any object fall from the aircraft;
- (5) Did the aircraft show lights?

## b. Place (and latitude and longitude or grid reference, if possible)

## c. Time and date aircraft sighted, and whether daylight or darkness.

## d. Direction of flight.

## e. Approximate height of aircraft.

## f. Any other information.

## g. By whom sighting was made.

NOTE:

- a. If information cannot be given under a letter heading, the word "UNKNOWN" should be used.
- b. Follow up reports should be sent where necessary after assessment of the accuracy of the report.

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RUUM 95 7/4/1

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ORDERS FOR BUNKER GUARD  
11 INDF FD SQN

1. Tasks
  - a. To prevent any unauthorised persons from approaching the Ammo Bunkers.
  - b. To apprehend unauthorised persons found in their area of responsibility.
  - c. To patrol their area of responsibility.
2. Location of Guard Base  
Guard room will be located in lecture room provided by 11 Fd Sqn.
3. Tour of Duty  
Tour of duty is from 1800hrs to 1800hrs.
4. Dress  
No 4 OF service, jungle boots, sleeping equipment and mess kit.
5. Weapons  
OMC and/or rifle.
6. Ammo
  - a. 50 rounds for OMC.
  - b. 40 rounds for rifle.
  - c. Ammo to be collected from duty coy CSM.
7. Composition
  - a. By night 2 NCOs 6 ORs.
  - b. By day 1 NCO 3 ORs.
8. Meals
  - a. Evening meal in camp prior to mounting.
  - b. Lunch and breakfast 11 Fd Sqn.
9. Tpt  
As supplied by duty Coy.
10. Med  
Casualties are to be evacuated to 11 Fd Sqn RAP.
11. Safety  
The NCO IC is responsible that necessary safety instructions are observed.
  - a. Weapons will be carried with a empty magazine fitted. Two magazines containing ammo will be in the basic pouch.
  - b. Weapons will be closed whilst in the guard room.
12. The Guard Commander is to:-
  - a. Ensure his Guard mount duty at 11 Fd Sqn by 1800hrs daily.
  - b. Read the guard orders to his guard on mounting.
  - c. Read the guard orders to sentries prior to them being posted, and ensure they are conversant with their tasks as sentries.



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- d. Ensure all sentries are posted and relieved correctly and are checked at intervals through out his tour of duty.
- e. Ensure that wither himself or the guard 2IC are awake and on duty in the guard room at all times.
- f. Not permit any member of his guard to leave the guard room with out his or the guard 2IC permission, and then only for the purpose of going to the toilet or showers.
- g. Not consume intoxicating liquor whilst on duty or 6 hours prior to commencement time of duty for which the soldier has been warned.
- h. Report any incident and escort to the RMP main gate guard room.
- j. Should assistance be needed report by phone to the RMP main gate guard room to the duty officer 4 RAR.

13. Orders for Opening Fire

- a. Guards, picquets, patrols etc are to open fire ONLY after a challenge is given and refused, and then ONLY when it becomes necessary to:-
  - (1) Defend themselves against attack;
  - (2) Defend friendly forces, including families, servants and civilian employees;
  - (3) Apprehend persons specifically identified as engaged in sabotage and attempting to escape.
- b. When fire is opened up great care must be taken to avoid causing casualties to own troops or Garrison residents.

14. Prevention of Sabotage

Sabotage techniques likely to be used are standard demolition charges with:

- a. Charges in one pound blocks;
- b. Initiation by improvised electrical/time circuits, probably using modified wrist watches/clocks; and
- c. Anti-handling devices fitted. Such devices are extremely sensitive.

15. Search

Guards and picquets will be specifically ordered to search for sabotage attempts, however all members of the unit are to be informed of the technique likely to be used and of action to be taken if sabotage is suspected.

16. Action to be taken if Sabotage is Suspected

The Bn Orderly Officer will be informed immediately. He will inform the adjutant and report details to the Bde Staff Officer.

- a. If a demolition charge is found:
  - (1) It will not be disturbed.
  - (2) Buildings if occupied will be cleared of people.
  - (3) A guard will be left on the demolition charge and the matter reported as per para 7 above.

17. Reporting of Unidentified Aircraft in Malaya/Singapore

The following report should be made of any unidentified aircraft, or of an aircraft manoeuvring in a suspicious manner:

18. Sighting Report Aircraft

- a. Details of aircraft:-
  - (1) Type of aircraft (bomber, fighter, transport or helicopter);
  - (2) Number of engines;
  - (3) Details of any markings, letters or number on the aircraft;

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-3-

- (4) Did any objects fall from the aircraft?
- (5) Did the aircraft show lights?
- b. Place (and latitude and longitude or grid reference, if possible)
  - c. Time and date aircraft sighted, and whether daylight or darkness.
  - d. Direction of flight.
  - e. Approximate height of aircraft.
  - f. Any other information.
  - g. By whom sighting was made.

- NOTE:
- a. If information cannot be given under a letter heading, the word "UNKNOWN" should be used.
  - b. Follow up reports should be sent where necessary after assessment of the accuracy of the report.

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SECRET

4th Battalion  
The Royal Australian Regt  
Terendak Camp  
MALACCA

21 Sep 65

Quote in Reply:4 RAR File 2

DUTY ROSTER

Reference: 3 RAR 49 dated 19 Aug 65.

1. The duty roster for the period 21 Sep 65 to 6 Jan 66 is subtended.

Dates		Bn Duty Coy	Garrison Duty Coy	Op LURGAN		
From	To			2hrs	4hrs	6hrs
24 Sep	27 Sep				D Coy	
27 Sep	1 Oct	C Coy			D Coy	
1 Oct	4 Oct	Sp Coy		D Coy	C Coy	
4 Oct	11 Oct	B Coy		C Coy	D Coy	
11 Oct	18 Oct	Sp Coy	D Coy	C Coy	B Coy	
18 Oct	25 Oct	A Coy	D Coy	C Coy	B Coy	
25 Oct	1 Nov	D Coy	<del>C Coy</del>	B Coy	A Coy	
1 Nov	8 Nov	Sp Coy		C Coy	D Coy	
8 Nov	15 Nov	C Coy	B Coy	A Coy	D Coy	
15 Nov	22 Nov	D Coy		C Coy	A Coy	
22 Nov	29 Nov	C Coy		B Coy	D Coy	
29 Nov	6 Dec	A Coy				
6 Dec	13 Dec	Rear Details	Ex BULLROARER II	To be advised		
13 Dec	20 Dec	D Coy				
20 Dec	27 Dec	D Coy				
27 Dec	6 Jan	A Coy	A Coy	B Coy	C Coy	

DISTRIBUTION

A Coy	Sp Coy	Adjt
B Coy	Adm Coy	RSM
C Coy	CO	Comds Diary(2)
D Coy	2IC	File (2)

*W. G. ...* Capt  
Adj

SECRET

(F9)

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ANNEX 'A' to 4 RAR Commanders District  
for OCT 65

4 RAR ROs for OCT 65

1. 4 RAR RO 242 - 251.
2. 4 RAR RO 269 - 302.
3. 4 RAR RO 303 - 313.
4. 4 RAR RO 334 - 350.
5. 4 RAR RO 351 - 357.
6. 4 RAR RO 358 - 375.

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*London Mary/SA*

*ACUM 95 7/4/1*

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The information given in this document is not to be communicated, either directly or indirectly, to the press or to any person not authorised to receive it

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

BY

LIEUTENANT COLONEL D.S. THOMSON, MC

COMMANDING OFFICER

4TH BATTALION, THE ROYAL AUSTRALIAN REGIMENT

SERIAL NO 28

5 OCT 65

NUMBERS 242 - 251

- 242. CHANGE IN COMMAND
- 243. BATTALION ORDERLY DUTIES
- 244. BOUNDS
- 245. CIVILIAN VEHICLES
- 246. SECURITY OF OFFICE AND SAFE KEYS
- 247. INDISCRIMINANT USE OF TRANSPORT
- 248. HYGIENE RESPONSIBILITIES
- 249. STANDING ORDERS
- 250. USE OF OFFICIAL TELEPHONES
- 251. EXTRA REGIMENTAL APPOINTMENTS

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NOTICES

- 1. 4 RAR LADIES TENNIS CLUB
- 2. 4 RAR SGTs MESS MEETING
- 3. FOR SALE.

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242. CHANGE IN COMMAND

With effect from 5 Oct 65, 3328 Lt Col D S THOMSON, MC assumes command of the following units in Canberra Lines, Terendak Garrison:-

- 4 RAR
- 589 Sig Tp
- Misc Aust Dets - Att 4 RAR
- 3 RAR Holding Coy.

243. BATTALION ORDERLY DUTIES

<u>DATE</u>	<u>ORDERLY OFFICER</u>	<u>ORDERLY SERGEANT</u>
5 Oct 65	Lt R G CURTIS	Sgt W McINERNEY
6 Oct 65	2Lt E L QUARTERMAINE	Sgt B EVANS
7 Oct 65	2Lt A J MCCRIDGE	Sgt R H ROLFE
8 Oct 65	Lt R J RAYWARD	Sgt L SCOWCROFT
9 Oct 65	2Lt W SHEPPARD	Sgt D HULSH
10 Oct 65	2Lt W SHEPPARD	Sgt A R GREAVES
11 Oct 65	2Lt C PEPPER.	Sgt E A JONES.

244. BOUNDS

1. Vehicles will not be parked on the lawns or nature strips within CANBERRA Lines.
2. Members moving on foot will keep to the footpaths. They will not walk on the lawns.

245. CIVILIAN VEHICLES

1. All privately owned cars must be registered with 4 RAR Regimental Police within forty eight hours of purchase or change of ownership.
2. CSMs will be responsible to ensure that this order is strictly complied with.

246. SECURITY OF OFFICE & SAFE KEYS

1. All office and safe keys are to be held by the Orderly Officer when not in use.
2. Companies are to submit names of personnel authorised to draw these keys from the Orderly Officer, with specimen signatures, in duplicate.
3. One copy of these will be retained in the Orderly Officer's safe for his reference.

247. INDISCRIMINANT USE OF TRANSPORT

1. Vehicles will be booked on a job requirement basis, on the same conditions that were operative at WOODSIDE.
2. When the job had been completed vehicles will return to the transport lines. Vehicles will NOT be used to take personnel to their respective messes for lunch, nor will they be left standing outside various offices on the off chance that a requirement might arise.

248. HYGIENE RESPONSIBILITIES

The individual Companies are responsible for their own hygiene of Barracks, Ablutions and Lines with the exception of the following shared ablutions:

- No 20(B)
- No 25(B)

249.

STANDING ORDERS

1. With effect from 0800 hrs 4 Oct 65 3 RAR Standing Orders, Terendak Garrison, will be accepted as Provisional Standing Orders until the promulgation and distribution of 4 RAR Standing Orders at Terendak Garrison.

2. All members of 4 RAR will obey the 3 RAR Standing Orders at Terendak Garrison, until the 4 RAR Standing Orders are produced and distributed.

250.

USE OF OFFICIAL TELEPHONES

1. During the working day the only telephones that may be used for outside trunk line calls are the following :-

Extension 409	-	(CO)
" 411	-	(Bn ZIC and IO)
" 414	-	(Adjt)
" 408	-	(Asst Adjt and RSM)
" 410	-	(Bn Ord Room & Ord Offr)
" 419	-	Maj SULLIVAN, Trg Offr).

2. After hours and on Stand-down days the only telephone authorised for outside calls is extension 410 (Ord Offr).

3. Personnel desiring to make personal trunk line calls will do so on extension 410 after working hours, or from the Public booth situated opposite the Guard Room.

251.

EXTRA REGIMENTAL APPOINTMENTS

Unit Messing Officer	..	Maj N R SMETHURST
4 RAR Rep in Offrs' Beach Club	..	Maj N R SMETHURST
Member of Garrison Welfare Committee	..	Maj B J PALVEY.

Distr: Last A less Ser 7 - 19, 31, 32, 49, 51-53  
Plus 4 RAR Rear Party (2 copies).

*Brian Lindley*  
Cpt  
Adjt

NOTICES

1. 4 RAR LADIES TENNIS CLUB

a. The 4 RAR Ladies Tennis Club has been granted use of the Tennis Courts on the Lower Side of the BAND ROOM, on Monday and Wednesday mornings.

b. Club members desiring to make use of these facilities may park their cars in the vicinity of the Officers' Mess.

2. 4 RAR SGTS MESS MEETING

a. A general meeting of the 4 RAR Sgts' Mess will be held in the Mess at 1500 hrs on Wed 13 Oct 65.

b. All members will attend.

c. Military transport will be provided to convey married members to married quarters outside Terendak Camp on completion of the meeting.

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AWM 95 7/4/1

1961

4.

FOR 1961

Honda 50 motor cycle - \$450  
NO FURNISH 1 PNZIR  
Third Party paid till Jan 66.

AWM 95 7/4/1



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Comds Plan

(2)

The information given in this document is not to be communicated, either directly or indirectly, to the press or to any person not authorised to receive it

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AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

BY

LIEUTENANT COLONEL D.S. THOMSON, MC

OFFICER COMMANDING

4TH BATTALION, THE ROYAL AUSTRALIAN REGIMENT

SERIAL NO 30

11 OCT 65

NUMBERS 269 - 302

- =====
- 269. BATTALION ORDERLY DUTIES - AMENDMENT
  - 270. REGISTRATION OF NEWLY APPOINTED CMHS
  - 271. MEDICAL ATTENTION - BUKIT BAHRU AREA
  - 272. MARCHING IN AND OUT OF QUARTERS
  - 273. DRESS IN PUBLIC PLACES
  - 274. LOSS OF IDENTITY CARDS
  - 275. CONSERVANCY - MARRIED QUARTERS
  - 276. SECURITY OF INFORMATION - ORDER OF BATTLE
  - 277. CONSERVANCY - TERENDAK BEACH
  - 278. THEFTS BY DEPENDENTS
  - 279. ADMISSION TO MILITARY HOSPITAL TERENDAK
  - 280. CIVIL LABOUR
  - 281. DAMAGE BY FIRE TO HIRED MARRIED QUARTERS
  - 282. CHECKS AT ENTRANCES TO TERENDAK CAMP
  - 283. IDENTITY CARDS
  - 284. WEARING OF CRASH HELMETS
  - 285. PUBLIC HOLIDAYS FOR CMHS AND GARDENERS FOR 1965
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  - 302. BATTALION DUTIES.
- =====

RESTRICTED

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269. BARRACK ORDINARY DUTIES - AMENDMENT

Ref RO Part I 252/65.

16 and 17 Oct 65 Delete Lt R CURTIS and  
Insert Lt R J RAYWARD.

270. REGISTRATION OF NEWLY APPOINTED ANAHS

1. For Security reasons, it is essential that all newly engaged anahs be registered with MQI Terendak. In the case of anahs employed to work within Terendak Camp a pass issued by 22 Int Pl (Bde) is also required.

2. The dismissal or discharge of anahs is also to be advised to M.I. This is necessary so that unwarranted passes into the Garrison can be withdrawn by 22 Int Pl (Bde).

3. This advice to MQI Terendak is to be effected through direct liaison with Capt L J BUTLER MQI (Aust) Terendak Det 243.

271. MEDICAL ATTENTION - BUKIT BAHRU AREA

1. Families who normally attend the FMC at Bukit Bahru for medical attention, and who require the services of the doctor are not to call the doctor's house.

2. All requests for medical assistance are to be made to the FMC, telephone number Malacca 3628.

3. Calling the doctor's house may only result in delay since his wife or servant may not necessarily know his whereabouts at any specific time. The FMC is in possession of this information.

4. Additionally the ambulance is stationed at the FMC and, if necessary, it can be despatched promptly by the staff there.

5. All requests for assistance by the Military Hospital Terendak should also be channelled through the FMC.

6. Sub units are to bring this to the attention of all heads of families who normally attend this centre.

272. MARCHING IN AND OUT OF QUARTERS

1. No family may remain in quarters after having been officially "Marched Out" by Barrack Services and Depot Office MPBW unless permission to remain has been obtained from MQI, HQ Terendak Garrison.

273. DRESS IN PUBLIC PLACES

1. The attention of all ranks is directed to the standard of dress in Public Places, both inside and outside TERENDAK Camp.

2. It should be particularly noted that working dress including the wearing of shirts outside shorts, grey socks rolled down over boots, PT shorts, and the failure to wear hats is not permitted in the Community Centre, the "Evergreen" area and anywhere outside the Garrison.

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274. IDENTIFICATION CARDS

- 1. Attention of all Sub units is drawn to PRO 116/63.
- 2. With the security situation that exists in Malaysia at present, the loss of ID Cards is very serious.
- 3. Sub units should remind all personnel of the need for special care of ID Cards and that any such loss will be treated a prevalent offence.

275. CONSERVANCY - MARRIED QUARTERS

- 1. Rubbish is being allowed to accumulate in the garden and surrounds of many married quarters. This is unsightly; allows mosquitos to breed; and may interfere with grass cutting contracts.
- 2. Householders are responsible for clearing their own garden refuse by burying or other means.
- 3. Sub units are to ensure that this responsibility is made known to all married families.

276. SECURITY OF INFORMATION - ORDER OF BATTLE

- 1. All ranks are warned to be on their guard against correspondence from persons calling themselves "students of military history" or "military unit stamp collectors" and so on.
- 2. This correspondence usually takes the form of a covering letter with stamped, addressed envelopes attached. The recipient is asked to put the unit stamp on the envelopes and post them.
- 3. Any person complying with these requests is committing a breach of security by giving order of battle information to persons not authorised to receive it.
- 4. The correct way of dealing with requests of this kind is for the recipient to report it to his unit HQ.

277. CONSERVANCY - TERENDAK BEACH

- 1. The following area is placed OUT OF BOUNDS for recreation or picnics.  
  
The flat ground extending from the beach above high water mark to the cliff within the limits of :
  - a. The Headland 100 yards NORTH of the Officers Beach Club.
  - b. The stream (with outlet culvert marked Mosquito Control Unit) and track leading down to the area from behind the WO/Sgts Mess of the M1 Hospital.
- 2. Private cars are NOT to use the above track or park in the above area.
- 3. The above bounds do NOT restrict the use of this area of the Beach itself for walking or swimming.

278. THEFTS BY DEPENDENTS

- 1. A number of petty thefts from NAAFI shops have recently been committed by children.
- 2. Sub units are to notify all married families that any child caught stealing in future will be liable to legal action including, if necessary, prosecution in the civil courts.

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279. ACCESSION TO MILITARY HOSPITAL TERENDAK

With effect from 2100 hrs daily the main entrance to the Military Hospital will be closed and will not re-open until 0630 hrs. Entrance after 2100 hrs should be gained through Casualty.

280. CIVIL LABOUR

No member is permitted to grant leave to Asian Civil Labour without reference to and permission from the Civil Labour Officer (OC Adman Coy).

281. DAMAGE BY FIRE TO HIRED MARRIED QUARTERS

1. It is normally a condition of Hiring Agreements for Married Quarters that the Landlord will insure the property from loss or damage by fire and other risks normally covered by a Householders Insurance Policy. Unreasonable delay in reporting an incident to the Insurance Company concerned may prejudice or invalidate the claim. Thus the War Department through the local Lands Sub-office, has a duty to report to the Landlord any incident likely to give rise to a claim as soon as ever possible following the occurrence.

2. A case recently arose where a War Department hiring was damaged by fire and 19 days elapsed before the incident was officially notified to the War Department Lands Agent. It is possible that the delay may prejudice the Landlords claim in which case he may seek redress from the War Department.

3. To prevent a repetition of these circumstances all Occupants are to ensure that any damage which occurs to War Department hirings by fire, explosion or any other hazard likely to be covered by a Householder's Insurance Policy is reported to MJI as speedily as possible, and in any events, not later than 24 hours after the incident. MJI will inform DAD Lands immediately.

282. CHECKS AT ENTRANCES TO TERENDAK CAMP

1. A member of the ADP has recently been knocked down, but fortunately not seriously injured, by a car driven by a Private soldier in plain clothes which was driven through the main guard room check post at well over 30 mph.

2. As a result of this act and to prevent any further possible injury to duty men at the main gate and at the rear gate ALL vehicles, military and civilian will slow down to 10 mph at each gate and will permit duty ADP adequate facilities for observing and recognising the occupants and driver. This will apply whether those concerned are wearing uniform or not and it will also apply to families.

283. IDENTITY CARDS

To enable the return of lost Identity Cards it is a requirement that a piece of paper showing the holder's Number, Rank, Name, Unit and Unit location be inserted in the back of ID Card Holders. The issuing unit as shown on the front of the card is frequently NOT the unit in which the holder is serving.

284. WEARING OF CRASH HELMETS

All members riding motor cycles or motor scooters whether within General Lines or without and whether in uniform or civilian clothes, are to wear a crash helmet.

285. PUBLIC HOLIDAYS FOR AGENTS AND GARDENERS FOR 1965

Public Holidays for 1965 which are applicable to Agents and Gardeners and all locally employed Asian labour.

Deepavali	-	22 Oct 65
Christmas Eve/Day	-	24 Dec 65
Boxing Day	-	26 Dec 65.

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REVISITING HOURS - MIL. TERENDAK

1. Visiting hours of the Military Hospital Terendak are now as follows :-

General Wards: 1430 - 1630 hrs Daily  
1900 - 2000 hrs Daily

Maternity: 1430 - 1630 hrs Wed, Sat and Sun only.  
1900 - 2000 hrs Daily.

NB: Husband or nominated friend only for 1st 5 days,  
and after that only two visitors at a time.

Childrens Ward: 1400 - 1700 hrs Daily.

2. COs, OCs and their wives (or ladies nominated to us, in lieu) may visit out of hours, subject to the convenience of the war and patient.

3. Visitors from out-stations who cannot come during visiting hours may also come outside them, within reason

287. DISCIPLINE - DRESS - JUNIOR R.N.M.S. BEACH CLUB

1. Attention is drawn to Garrison Standing Orders paragraph 13 and Annex 11 paragraph 4. b.

2. This applies dress after 1900 hrs daily: Slacks, Shirts with sleeves rolled down, ties, (optional) socks and shoes.

3. There have been many cases of soldiers entering the Club in the evening incorrectly dressed.

4. After 5 Oct 65 any person entering the Club who is NOT dressed in accordance with Garrison Orders will be asked to leave. The duty NCO is to take disciplinary action against anyone refusing to do so.

288. SENIOR AND JUNIOR R.N.M.S. BEACH CLUBS SWIMMING POOL

1. Investigations, following complaints that the pool is NOT adequately cleaned, have shown that many people, particularly wives and families, are NOT using the shower prior to using the pool.

2. The result is that dirt, twigs, and leaves are carried into the pool by bathers.

3. In addition, checks have shown that the level of urine in the water is abnormally high.

4. The result of this are twofold in that :

a. The pool becomes progressively dirtier during the day until in the late afternoon it is quite unpleasant.

b. The amount of chlorine etc necessary to maintain the water in good condition is sometimes DOUBLE that normally required. Chlorine is very expensive.

289. FIRE CRACKERS

The discharge of firecrackers in TERENDAK Garrison is prohibited at all times and irrespective of the festive occasion.

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28. ATTENDANCE OF CHILDREN AT LOEWEN CINEMA

1. It is noted that many children have been attending the LOEWEN Cinema during the showing of films of 'L' and 'X' categories.

2. Rules for the attendance of children at films are as follows :-

a. 'L' Films

Children must be accompanied by an adult.

b. 'X' Films

Only children over the age of 16 years are allowed entry.

'U' Films

Children allowed entry unaccompanied.

3. The Manager of the LOEWEN Cinema has been instructed that these rules are to be enforced

291. RECORDING OF RELIGIOUS DENOMINATION ON IDENTITY CARD (AAF A129)

1. With effect from the date of receipt of this order, Sub-units are required to record on all AAF A129s issued, the holder's religious denomination. This should be recorded on the reverse side of the AAF A129 immediately below the words "Australian Military Forces". In recording the religion, abbreviations are not to be used.

2. It is essential that the entry should not appear on the front of the AAF A129, which must not bear any alterations or additions.

292. WARDEN TELEPHONES

1. Warden telephones are installed for military security persons and fall into the category of official military residential telephones.

2. They will NOT be used under any circumstances except by the Warden/Asst Warden in an official category.

3. These phones are NOT to be used even on a "pay to use" basis.

293. SALUTING FLAG CARS

When travelling in Army transport :-

a. The driver of the veh is not to salute when the veh is in motion. When the veh is stationary, he is to salute by giving an eyes right or left but must not remove his hands from the steering wheel.

b. Passengers seated in Army vehs are to salute as follows :

(1) Offrs are to pay compliments by saluting. If this is not possible they must sit to attention and give an eyes right or left as applicable.

(2) Other Ranks to salute with the hand when seated in the passengers seat in the front of the vehs. When travelling in the rear of the vehicle they are to sit to attention.

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294. SECURITY OF INFORMATION

1. A number of Army families in the BUKIT BAHRU and BUKIT RENDAH residential areas have recently been approached by a Chinese male who claims to be an "ENCYCLOPEDIA BRITANNICA" salesman.
2. Intending purchases are asked to complete a form giving, amongst other things, details of :-
  - a. Regimental number, Rank and Name
  - b. Unit, Unit location and name of CC/CO
  - c. Soldiers appointment or type of employment.
3. All ranks are warned that such information should not be given and all approaches by this man or anyone requesting similar information should be reported immediately to their unit who should pass it to 22 Int Pl (Bde). Details which will help in identification i.e appearance, dress, car registration number etc should be reported where possible.

295. CIVILIAN IDENTITY CARDS - FEDERATION OF MALAYA AND SINGAPORE

1. It is clear that the regulations concerning the requirement for all visitors to the Federation of MALAYA and SINGAPORE to be in possession of civilian identity cards are not well known by units and individuals.
2. To assist sub-units and individuals, these regulations are reproduced below:-
  - a. All visitors to the Federation of MALAYA and SINGAPORE for a period of more than one year, require a Civilian Identity Card issued by the Registration Department of both territories. This requirement includes children 12 years of age and over. Members of the Commonwealth Armed Forces do not require Identity Cards in respect of themselves, but they are required for all families and dependants.
  - b. Civilian Identity Cards will be obtained within 30 days of arrival in the Federation of MALAYA or SINGAPORE. Identity Cards will also be obtained for a child within 30 days of reaching its 12th birthday.
  - c. Failure to comply with the Immigration Laws may result in a civil prosecution.
  - d. Civilian Identity Cards will be surrendered to the Issuing Office within 30 days of the departure of the family from the Federation of MALAYA or SINGAPORE.
3. Sub-units will ensure that all new arrivals are warned of their responsibilities in obtaining a Civilian Identity Card. The cost of these identity cards will be borne by the member concerned.

296. CLEARANCE OF MAIL FROM BN ORDERLY ROOM

Coys are to ensure that mail is cleared from Coy boxes at the Bn Orderly Room at least once every hour beginning 0800 hrs to 1600 hrs every working day including Wednesday afternoons.

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297. SECURITY - WALLETS AND VALUABLES

Notice has been received from the Garrison Military Police that it is inadvisable to leave wallets and valuables in the dressing sheds of the OLYMPIC SWIMMING POOL due to the number of recent thefts.

298. CONSERVANCY - BDE RESERVE AMMUNITION DUMP

1. It has been reported by the Terendak Detachment, Hygiene and Malaria Control Unit, that guards on the Bde Reserve Ammunition Dump are indiscriminately dumping camp waste in the surrounding undergrowth.

2. This practice is likely to cause rodent and fly infestation and is to cease forthwith.

3. Sub units providing guards for the dump are to ensure that camp refuse is collected daily on stand-down and disposed of via unit refuse bins.

299. MALAYSIAN VIGILANTE CORPS - IDENTIFICATION

1. Members of this Corps wear normal civilian clothes.

2. They can be identified by a RED armband. This armband bears the letter PK (in white).

3. Vigilante Corps patrols may be armed with shotguns, pickhelves, etc.

NOTE: PK - PASUKAN KAWLIAN ie VIGILANTE CORPS.

300. MAKING OF WILL BY MEMBERS ON FULL TIME DUTY

Reference MBI 212 - 3.

1. Every member on full time duty who is eligible to do so is advised either to make a valid will or satisfy himself that he has already made a valid Will.

2. A valid WILL can be made by any member who has reached the age of 21 years. A member under that age is NOT eligible to make a WILL except:

a. Under TASMANIAN Law which permits a married male minor 19 years of age and a married female minor 18 years of age to do so;

b. In time of war, when, in certain circumstances differing in the various States and Territories, a minor may execute a valid WILL;

c. In time of peace, after having been warned for embarkation for, or whilst serving in:

(1) an active service area; or

(2) a distributed area, or isolated post where he may be involved in military operations.

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301. TAXIES

1. The NCO IC the main gate guard is responsible to ensure that taxis DO NOT STOP in the area between the main road and the boom gate. Passengers other than those proceeding direct to the Sergeants' Mess will be stopped on the main road, passengers will alight and proceed on foot through the Battalion Lines.
2. Ladies proceeding to the Cash Office on pay Thursdays will be permitted to proceed by taxi. The turn round of taxis on these occasions will be controlled by the Regimental Police.

302. BATTALION DUTIES

The Duty Coy will be responsible to provide the following duties during programmed duty period:

Bn Quarter Guard:	2 NCOs, 15 OR 1700 - 0700 hrs
Sat, Sun & Public Holidays	1 NCO, 4 OR 0700 hrs - 1700 hrs 24 hr guard.
Bn Runners	1 RSM 1 BHQ Orderly Room 1 QM 0800 - 1700 hrs daily.
Bn Ord Sgt	Detailed by the RSM 0800 - 0800 hrs daily.
RSM Work Party	1 OR - 0800 - 1000 hrs Daily.
Olympic Pool	1 OR - qualified swimmer on gazetted days only.
JRBC	1 Cpl - Every Fri, Sat and Sun and on gazetted days.
Crown Inn	Ssgt, on gazetted days only.
Loewen Theatre	Lop1 on gazetted days only. When 4 R.R rostered for duty on Wednesdays an extra OR will be detailed for Matinee performance.
Pay Guard	1 NCO/OR on gazetted days only.
Airport Guard	1 NCO and 2 OR daily during changeover period.
Pay Guard	2 OR Flight Days during changeover period.
R.L. Runner	1 OR - 0800 - 1600 hrs daily during changeover period.

2. CSMs will report to the RSM 24 hrs prior to mounting duty to ensure that all gazetted duties are manned.

*William King Esq.*  
 Capt  
 Adj. G.

Distribution: List A less Ser 7 - 19, 31, 32, 49, 51-53.

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AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS P. RTI

BY

LIEUTENANT COLONEL D.S. THOMSON, MC

COMMANDING OFFICER

4TH BATTALION, THE ROYAL AUSTRALIAN REGIMENT

SERIAL NO 31

13 OCT 65

NUMBERS 303 - 313

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- 303. RATIONS
- 304. UNIT LECTURE ROOM
- 305. GROUP 6 QUALIFICATION
- 306. DISCIPLINE - JUNIOR RANKS BEACH CLUB
- 307. BOUNDS - BEACH
- 308. USE OF OFFICIAL TELEPHONE - ADDENDUM
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- 310. DOMESTIC SERVANTS - MALAYA
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- 313. HYGIENE - ICE AND ICE CREAM.

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NOTICE

- 1. FOR S.I.E

RESTRICTED.

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1. D Coy is warned in for rations from evening meal 11 Oct to evening meal 25 Oct 65.
2. C Coy is warned in for rations from lunch 14 Oct to lunch 18 Oct 65 both inclusive

304. UNIT LECTURE ROOM

1. The Training Officer, Maj T R SULLIVAN, is responsible for the allocation of both the Unit Lecture Rooms, situated below the Sp Coy Platoon Storerooms. All bids for the use of these lecture rooms will be submitted to the Training Officer.
2. These lecture rooms will be kept clean by Asian Staff, provided by OC Madan Coy, under the supervision of the Trg Offr.

305. GROUP 6 QUALIFICATION

1. 42546 Pte G R BEUCHAMP qualified for Group 6 Voice Procedure wef 16 Sep 65.
2. 42546 Pte G R BEUCHAMP has qualified in First Aid on 22 Sep 65.

306. DISCIPLINE - JUNIOR RANKS BEACH CLUB

The following extracts from Garrison Standing Orders are republished for information and strict compliance:

"Dress

- a. The following forms of dress are to be worn in the Club during the day:
  - (1) Slacks, shirts, socks and shoes or sandals.
  - (2) Shorts, shirts, stockings and sandals or shoes.
- b. After 1900 hrs the dress will be slacks, shirts with sleeves rolled down, ties, socks and shoes.
- c. Items of uniform must not be worn with civilian clothing nor may "flip flops" or "T" shirts be worn after 1900 hrs.
- d. Ladies and Girls will not be permitted to use the Club after 1800 hrs if they are wearing swimming apparel. An exception will be made when a lady wishes to buy drinks etc to take back to the pool.

(Abbreviated forms of dress or casual undress, either in the club buildings, or the area of the Swimming Pool, that are the cause of offence to other members of the Club, will not be tolerated. Any members of the Club who offend against this rule will have their membership cancelled).

Opening Hours

- a. Daily except Saturdays - 1000 hrs to 2230 hrs  
Open for meals and soft drinks.
- b. Saturdays - 1000 hrs to 2359 hrs.  
Soft drinks ONLY after 2230 hrs.

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c. Bar Times

- 1200 - 1400 hrs )
- 1800 - 2230 hrs ) Mondays to Saturdays,
  
- 1200 - 1330 hrs )
- 1800 - 2230 hrs ) Sundays and Public Holidays.

Closing

- a. All members and guests must vacate the Club and clear of it and the immediate area :
  - (1) By 2300 hrs - Daily except SATURDAY NIGHTS.
  - (2) By 0030 hrs - SATURDAY/SUNDAY NIGHTS.
- b. An extension may be authorised in suitable circumstances.

Alcoholic Liquor

- a. All alcoholic liquor must be consumed within thirty minutes of bar closing times and all liquor not consumed in this time will be confiscated.
- b. Bottles of spirits will not be brought into the Club.
- c. Bulk buying of beer and liquor is not allowed.
- d. No child will be served with beer or spirits in any circumstances.
- e. Members are not to take alcoholic liquor onto the beach."

Any members of the Garrison, including dependants, who contravene these orders are liable to have disciplinary or administrative action taken against them.

307. BOUNDS - BEACH

- 1. The beach North of the Officers Beach Club up to Kampong Tanjong Bindara has now been cleared and is IN BOUNDS with immediate effect.
- 2. BRO 262/65 is cancelled.

308. USE OF OFFICIAL TELEPHONE - ADDENDUM

Reference RO No 250 dated 5 Oct 65.  
Add Extension 423 .... Mr J DEIGHTON.

309. AMMUNITION - REPORTING OF PREMATURES, FAILURES, DEFECTS AND ACCIDENTS

- a. GRO 250/62 as reproduced below.
  - "1. Service ammunition is extremely reliable consequently when an incident does occur it is unexpected and units sometimes fail to take the correct action.
  - 2. It is vital that prematures, failures, defects and accidents are reported promptly so that investigation can take place before evidence is lost or destroyed.
  - 3. Specialist investigation is conducted by RAOC Arm Technical Officers (ATO) and Arm Technicians (AT) of the Ammunition Inspectorate SINGAPORE/MALAYA.

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4. The report made by the ATO/AT can have far-reaching results, such as a complete ban on training use of the nature of an uniton concerned. Sub units will accordingly co-operate fully in investigations ensuring that all physical evidence is retained and witnesses are produced.
5. Officers i/c Range Parties, when an incident occurs will contact Bn HQ by telephone or fastest means so that an on the spot investigation can be carried out if necessary. This is in addition to written failure reports submitted through Officers Commanding Coys.
6. Should circumstances require the destruction of blinds, failures or misfires before the ATO/AT can be consulted, the officer concerned will record all possible evidence in relation to the identity of the ammunition. This will include the Batch or Lot number of the ammunition concerned and any noticeable abnormality in the actual rounds (eg physical damage, corrosion or signs of dampness). The actual packages for the defective ammo will be labelled and retained."
- b. The attention of all ranks will be drawn to this Routine Order.

310.

DOMESTIC SERVANTS - MALAYA

1. Ref 27 Jun 64, the entitlement for the provision of domestic servants to eligible married accompanied members in MALAYA ceased. From that date, local allowances payable to these members were increased by an amount approximating the wages that were paid to the servant or servants through previous arrangements with the War Department. Henceforth, members who wish to employ a servant or servants, part or full time, are required to employ and pay such servants under private arrangements. The increase in allowances to eligible married accompanied members will not be conditional on the number employing domestic servants; on the contrary, the employment or otherwise of domestic servants will be the member's own personal discretion.

2. Those married accompanied members resident in a hotel, hostel etc., will continue to be reimbursed the costs of laundry charges in accordance with Financial Administrative Instruction No 451, para 142.

3. It will be noted that the contents of this Order relates to amahs only gardeners or kebuns will continue to be provided under existing arrangements.

4. The employment of domestic servants, to include engaging and payment will be the responsibility of the member.

Responsibility of the Member

5. When a member desires to engage domestic help under private arrangements, he will be held personally responsible for the following:

a. Medical Examination. Members are required to obtain a certificate of medical fitness for the servant before engaging the servant concerned. This medical examination will be carried out at the nearest medical centre at public expense. Arrangements for this medical examination will be the member's responsibility.

b. Employer's Insurance

(1) Members engaging a servant are required to protect themselves against claims by their employees for

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injury arising out of their employment by means of Employer's Liability Insurances. These policies have an annual premium of approximately eight dollars per servant. The costs of this insurance are included in the increased allowances.

- (2) When making application for these increased allowances members will be required to endorse their claim with the following statement:

"When I employ a domestic servant or servants, I will take out an appropriate Employer's Liability Insurance policy for each servant so employed on or before engaging such servants."

- (3) Members are to be advised that the Commonwealth of MALAYA will not accept liability for the Compensation to a soldier against employee claims.
- (4) Sub units will advise members on how to take out these insurance policies, if required by the member concerned.

- c. Payment of Servants. Members are responsible for the payment of their servant or servants on a monthly basis, or at a more frequent interval as agreed with the servant. Members are to be instructed that they will maintain a suitable wages book showing payments made to the servant or servants and their signature for receipt. This wages book will be maintained as a record of wages payments only as a safeguard for the member.
- d. Security. Members will ensure that privately employed servants are screened and issued with security passes.

Conditions of Service

6. For guidance to eligible members, the conditions of service for domestic servants in the past are given below:

- a. Pay of \$120 per month. (Cook maids in officers employ \$137). Pay is made in arrears.
- b. One day off per week.
- c. Six days paid leave per year.
- d. Fourteen days notice of discharge or fourteen days pay in lieu, with the exception that under serious disciplinary conditions, instant dismissal is possible, without the requirement for fourteen days pay in lieu.

Domestic Servant Allowance - Effective from 27 Jun 64

7. The allowance is credited to the member's paybook, on a daily basis, on application on a form MALAYA Pay 3 lodged with Unit Pay Representative. This application will include the member's rank and family state, to allow the grant of the appropriate increase, together with a statement in regards to Employer's Liability Insurance. (See Sub para 8 b. (3) above.

8. The allowance will be credited to an eligible member under the following conditions:-

- a. While resident in MALAYA in other than a hotel, hostel, etc (SINGAPORE and EAST MALAYSIA are non-entitled areas).

- b. If a member is transferred to a non-entitled area, or to an hotel, hostel, etc, at such short notice, beyond the control of the member concerned, that it is not possible to give the required notice of dismissal to servants employed by the member his CO or OC may authorise the payment of the increase allowance for sufficient days to cover the outstanding period. This period will NOT exceed fourteen days.
- c. The increased allowances will be continued during the absence of a member and his family on approved leave up to a maximum of sixty days, subject to his return to the area on completion of leave.
- d. If a member returns to AUSTRALIA in advance of his family to meet service requirements, the additional allowance will be continued while his family remain in MALAYA.

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Promulgation

9. Sub units will ensure that details contained herein are promulgated to all members concerned, and are brought to the notice of future reinforcement members, where applicable.

Registration of Newly Employed Amahs

- 10. All married members are required to advise HQI when they employ a new amah for security purposes.
- 11. Subsequent discharge of an amah must also be advised.
- 12. Copies of the proforma for advising HQI are held within Coys.

311. RESTRICTION ON MILITARY VEHICLES USING ROADS IN MALACCA.

- 1. The attention of all personnel is drawn to Garrison Standing Order paragraph 21 (g), which is repeated below for easy reference:
  - a. All military vehicles of one ton and over moving between Terendak Camp to Malacca Town will use the following route:  
  
Main Rd from Terendak Camp to Malacca Town as far as Pulau Gadong - turn left on to Pulau Gadong - turn right at the top of Pulau Gadong on to the main Newcombe Road.
  - b. Drivers under instruction will not use the town between 0700 hrs - 0930 hrs, 1200 hrs - 1430 hrs and 1630 hrs - 1830 hrs.
  - c. The area of the town within the bounds of KULU Road, NEWCOMBE Road (JALAN MUNGHI ABDULLAH), WOLFERSTAN Road (JALAN BENDAHARI), RIVERSIDE and HEEREN Street are OUT OF BOUNDS to all mil vehs, except Landrovers 2 ton and Staff Cars having official business in the area. Because of the narrowness and congested nature of the streets in this area they are not to be used as a through route and from other parts of Malacca.

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1. MOVING OUTSIDE MALAYA

Coys are to advise Bn HQ (Records) of the following detail in respect of any officer or soldier moving out of this theatre on leave or duty.

- a. Date of departing Terendak.
- b. Date of departure Malaya and last port of call
- c. Date of return to Malaya and first port of call.

313. HYGIENE - ICE AND ICE CREAM

- 1. Recent outbreaks of bowel infection in MALAYA Area have been traced to ice and ice cream.
- 2. Ice. Block ice, although made from pure water, is very liable to contamination during transport. While this type of ice maybe used safely for cooling bottles, it should not be put into water or any other drinks. Ice made from pure water in a domestic refrigerator may however be used for this purpose.
- 3. Ice Cream. Ice cream of "Magnolia" or "Walls" brands can be regarded as safe, provided that it is supplied in its original wrapping. The practice of its being served from bulk in cornets, or between wafers is highly dangerous, particularly when the server is an itinerant vendor. Consequently vendors of Walls or Magnolia ice cream should be allowed into Camps and Barracks only on condition that they sell their wares ready wrapped.
- 4. Other locally made ice creams are suspect and should not be bought.

*W Sheppard Lt  
for Capt  
Adjt*

Distribution:

List .. less Ser 7 - 19, 31, 32, 49, 51 - 53.

NOTICE

1. FOR SALE

1956 RENAULT 750  
Regd No GR 970

a grey, four door model in good mechanical order. 50 mpg.  
Taxed and Insured to Feb 66.

an ideal economical small car for shopping and short journeys;  
it would make an excellent family second car.

Price: a gift at \$600. For further details please contact:

Capt R L CATT, R.O.C  
12 Lt LD Regt RA  
TAMPIN. Tel (Working Hours) TAMPIN 231 Ext 10.

===



The information given in this document is not to be communicated, either directly or indirectly, to the press or to any person not authorised to receive it.

AUSTRALIAN MILITARY FORCES

ROUTINE ORDERS PART I

BY

LIEUTENANT COLONEL D.S. THOMSON, MC

COMMANDING OFFICER

4TH BATTALION, THE ROYAL AUSTRALIAN REGIMENT

SERIAL NO 33

20 OCT 65

NUMBERS 334 - 350

- 334. BATTALION ORDERLY DUTIES
- 335. EXTRA REGIMENTAL APPOINTMENTS
- 336. UNIT PAYING OFFICER
- 337. SECURITY OF UNIT TRANSPORT COMPOUND
- 338. POWER OF ATTORNEY OF WIVES
- 339. ACTION TO BE TAKEN BY PARENTS IN RELATION TO CHILDREN BORN IN SINGAPORE/MALAYA
- 340. PREVENTION OF RABIES
- 341. VACCINATION - DEPENDENTS
- 342. COMPLAINTS CONCERNING TREATMENT AT MEDICAL CENTRES
- 343. MALARIA PRECAUTIONS
- 344. ARREST
- 345. WEARING OF UNIFORM AT MALACCA STATE AND MUNICIPAL FUNCTIONS
- 346. MARRIED QUARTERS MAINTENANCE REPAIRS
- 347. TRAINING
- 348. RATIONS
- 349. POSTAL ARRANGEMENTS
- 350. SICK PARADE - 32 GENERAL UNIT

NOTICES

- 1. BOXING CLUB
- 2. CHRISTMAS MAIL

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334. BATTALION ORDERLY DUTIES

<u>DATE</u>	<u>ORDERLY OFFICER</u>	<u>ORDERLY SERGEANT</u>
21 Oct 65	Lt R CURTIS	Sgt A R GRAVES
22 Oct 65	2Lt J JONES	Sgt J SMYTHE
23 Oct 65	2Lt R MARKS	Sgt R A WOODBURY
24 Oct 65	2Lt R MARKS	Sgt D B LAWRENCE
25 Oct 65	Lt J UNDERWOOD	Sgt D COOK
26 Oct 65	Lt J R BRETT	Sgt R H ROLFE
27 Oct 65	Lt B AVERY	Sgt E H JONES
28 Oct 65	2Lt E QUARTERMAINE	Sgt K D LEWIS
29 Oct 65	2Lt C PEPPER	Sgt W J CASEY
30 Oct 65	2Lt R J WICKHAM	Sgt N SMITH
31 Oct 65	2Lt R J WICKHAM	Sgt TFB NUIR.

335. EXTRA REGIMENTAL APPOINTMENTS

Unit Sports Officer	•	Maj C H HUCKER
Asst Unit Sports Offr	•	Capt I J HEARN
Rugby Officer	•	Capt W J REYNOLDS
australian Rules	•	2Lt D M CHAMBERS
Athletics	•	Lt F M KUDNIG
Basket Ball	•	Lt J R WEISSEL
Cricket	•	Capt R F SUTTON
Swimming & Water Polo	•	2Lt R J WICKHAM
Tennis	•	2Lt J N BRANDON
Golf	•	Capt M C MORRISON
Hockey	•	Lt R J RAYWARD
Parachuting	•	2Lt A J MOGRIDGE
Canoeing	•	2Lt A J MOGRIDGE
Rock Climbing	•	Lt B J AVERY
Cross Country	•	Capt M G BARWICK
Judo & Unarmed Combat	•	Lt B J AVERY
Squash	•	2Lt W SHEPPARD
Shooting	•	2Lt D R BYERS
Boxing	•	Lt P J DESMOND
Badminton	•	Lt N J UNDERWOOD
Sailing	•	Capt J H INNES
Soccer	•	Lt J R BRETT
Softball	•	2Lt R MARKS
Volleyball	•	2Lt C B PEPPER
Cycling	•	Lt J R WEISSEL
Driving	•	2Lt W BROWN
Power Boating & Skiing	•	Capt K J FARRELL
Skin Diving & Aqualung	•	2Lt E L QUARTERMAINE
Wrestling	•	2Lt R J WICKHAM
Fencing	•	Capt M G BARWICK
Archtry	•	Lt R J RAYWARD
Fire Officer	•	Lt F M KUDNIG
Security Officer	•	Maj B J PALVEY
Messing Officer	•	Maj N R SMETHURST.

336. UNIT PAYING OFFICER

When nominated UNIT PAYING OFFICER the officer concerned will draw 42 rounds of pistol ammunition. This will be distributed to Company Paying Officers together with the monies that are to be paid. Each Company Paying Officer will return this ammunition to the Unit Paying Officer on acquiting his pay sheets. The unit paying officer will subsequently return all the rounds to the Ammunition Magazine.

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337. SECURITY OF UNIT TRANSPORT COMPOUND

At 1600 hrs Mon - Fri inclusive, the keys to the unit transport compound will be delivered by Tpt NCO to the Guard Commander or Duty RP for safekeeping. The keys will be held in the Guard Room Key Cupboard. They will be issued only in the following circumstances:-

- a. On mobilization, on authority of the Orderly Officer.
- b. With permission of the Bn Orderly Sergeant, to members of the Tpt staff requiring access to the compound. The time/date of issue and return of keys with the particulars of the person to whom issued will be recorded in the Guard Report on each occasion. The Guard Commander is NOT authorised to issue the keys on his own authority - prior permission of the Bn Orderly Officer/Orderly Sergeant will be obtained.

338. POWER OF ATTORNEY OF WIVES

1. In the event of Australian Troops serving in MALAYA being required to leave the FEDERATION at short notice on operations, some members may not be able to re-arrange their personal affairs within the time available prior to departure.
2. A wife has only very limited power to act as agent for her husband unless specifically authorised by him. Thus, even a married member could find difficulty where a hire purchase agreement must be adjusted or there is a motor vehicle or other property to be returned to AUSTRALIA.
3. In these cases where individuals consider that they may have trouble settling personal matters before embarkation, they may desire to execute a Power of Attorney.
4. To assist those members, a form of Power of Attorney has been prepared. Copies are available from Bn HQ Orderly Room. The choice of an ATTORNEY and execution of a Power in his favour are purely personal matters for the individual concerned.
5. It is most undesirable that any member of the Australian Military Forces should be appointed to act as holder of Power of Attorney. Should there be such an appointment, it could ultimately prove embarrassing to the Army if the Attorney failed to carry out his functions in a way that pleased the Comd. It could also become a major administrative commitment. Wives can be appointed holder of a Power of Attorney for their husband.
6. Accordingly it must be emphasised to all ranks that the form of Power of Attorney is made available for any member to use or refrain from using as he sees fit, and this is the beginning and the end of Army responsibility in the matter.

339. ACTION TO BE TAKEN BY PARENTS IN RELATION TO CHILDREN BORN IN SINGAPORE/MALAYA

Notification of Birth

1. When a child is born to the wife of an Australian Serviceman in a British/Military Hospital, the hospital registers the birth of the child.
2. The Certificate of Registration of a birth is NOT a Birth Certificate. A Birth Certificate may be obtained by presenting the Certificate of Registration of a Birth to the local Registrar of Births and Deaths accompanied by the necessary fee.

Registration of a Child as an Australian Citizen

3. A child of an Australian Serviceman who is born in MALAYA/SINGAPORE

RESTRICTED

4.

is, at birth, automatically a British Subject but not an AUSTRALIAN CITIZEN.

4. To register a child born in MALAYA/SINGAPORE as an Australian Citizen the parents should complete two copies of an application form obtainable from the husband's unit and forward them through the unit to the Australian High Commission, 44 Ampang Road, KUALA LUMPUR, together with the following:

- a. Marriage Certificate.
- b. Child's Birth Certificate.
- c. Two (2) passport sized photographs (2 in x 2½ in) of each parent and the child to be registered.
- d. Evidence of the Father's Australian Citizenship.  
Any of the following documents provide this evidence:
  - (1) Birth Certificate.
  - (2) An extract of Entry.
  - (3) Naturalization Certificate.
  - (4) Registration Certificate.
- e. Mother's passport for endorsement PLUS \$1.00 fee.

5. The application should be lodged as soon as possible after the birth of the child and in any case not later than six months after the date of birth.

Malaya Allowance

6. Immediately a child is born to an Australian Serviceman in MALAYA/SINGAPORE, the member must notify his unit. On receipt of the Certificate of Birth, "Federation of Malaya Form A", the member will obtain a Malaysia Pay 3 Form, "Variation of Malaysia Allowance Advice", and report with both documents to the unit pay representative. The unit pay representative will complete the form Malaysia Pay 3 and make the necessary adjustment to the member's pay and allowances. The certificate of Birth will be returned to the member after action by the unit pay representative.

340. PREVENTION OF RABIES

1. Introduction

Canine rabies has re-appeared recently in MALAYA after a lapse of some years. There is however always the possibility of an outbreak occurring elsewhere in the Far East. The following notes on the action to be taken in a rabies declared area should be given maximum publicity.

2. Action to be taken:

- a. Persons bitten or licked by a dog on broken skin should wash the wound thoroughly with soap and water to remove as much of the virus as possible and report at once to the nearest medical officer or medical centre.
- b. Persons who were in contact with the dog during the previous 14 days should if possible be ascertained and their names and address reported to the nearest medical officer.
- c. If it should become necessary to kill the animal it should not be shot through the head as the brain is required for laboratory examination.

3. Stray dogs should not be handled or adopted. In barracks and camps such unwanted dogs should be caught and handed over to the civil veterinary authorities or destroyed humanely.

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**34. VACCINATION - DEPENDANTS**

The Commonwealth Department of Health has clarified the minimum age limits for immunisation of dependant children on return to AUSTRALIA. These ages are shown below:

Smallpox	-	No requirement under 1 yr of age.
Cholera	-	No requirement under 6 months of age.

All-dependants must be immunised against smallpox and cholera prior to return to AUSTRALIA - except as stated above.

In order that all dependants maybe protected at all times against Smallpox, Cholera and Poliomyelitis heads of families should ensure that vaccinations are kept up-to-date to avoid having to be completely re-vaccinated.

**34.2. COMPLAINTS CONCERNING TREATMENT AT MEDICAL CENTRES**

1. From time to time families have complaints regarding treatment afforded families at Medical Centres.
2. These complaints are not always reported to the correct authorities with the result that the complaint is not fully investigated nor the cause corrected.
3. The correct method of reporting complaints so that proper investigation may take place is as follows :-
  - a. The head of family should ensure any complaints are registered by himself with his Commanding Officer, who will investigate and settle the complaint if possible. If the head of family is NOT in station the complaint should be referred to an officer of the unit by the individual concerned.
  - b. If the Commanding Officer is unable to resolve the matter, he must report it to the DDMS/ADMS District/Area Headquarters.
  - c. If the matter still cannot be resolved it must be referred to DMS Headquarters PEROLE if the Centre is administered by the Army or to the PMO RES or PELF for Centres administered by them.

**34.3. MALARIA PRECAUTIONS**

The attention of all ranks is drawn to the current AUSTRALIAN Policy that all AMF members returning to AUSTRALIA from MALAYA, either on R.L. or for leave etc, must complete a fourteen day course of Primaquine/Chloroquine under medical supervision before leaving this theatre. A unit instruction covering this procedure has been issued but all who maybe connected with the movement of members of 3 R.R out of the theatre are reminded of this requirement. Where insufficient warning of movement is given for the course to be completed, it must be commenced at 4 R.R under the RMO's supervision, and completed under medical supervision in AUSTRALIA. This requirement does NOT apply to soldier's families.

**34.4. ARREST**

1. The attention of all officers, WOs and NCOs is drawn to the fact that there is no such thing as "protective custody" and that a soldier placed in confinement under charge of the unit guard is in close arrest. This presupposes that he is charged with a serious offence. AR and O 364-372 are relevant and should be studied by all officers, Os and NCOs likely to be employed as Orderly Officer,

Sergeant or Guard Commander. While a Guard Commander cannot refuse to accept into custody a person liable to arrest who is committed to his custody by an officer, WO or NCO, he may render himself liable to disciplinary action if he confines a soldier without ensuring that he is charged with an offence and that the person committing him to custody signs the Guard Report in the appropriate place.

2. The practice of placing soldiers considered to be drunk in the unit guard room "for protective custody" and later releasing them is illegal and will cease. If the soldier is committing a serious offence or a minor offence accompanied by drunkenness, he should be arrested and confined, the charges preferred being entered in the Guard Report.

**345. WEARING OF UNIFORM AT M.L.C.C. STATE AND MUNICIPAL FUNCTIONS**

1. Uniform may NOT be worn at civilian functions in M.L.Y.S. in general, or M.L.C.C. State in particular, except in the following circumstances:

- a. If the invitation stipulates that only uniform may be worn and in this case HQ 23 Bde will clear with the host exactly what type of uniform is expected to be worn and all invited will be so informed;
- b. On certain occasions when HQ 23 Bde considers that uniform should be worn and in this case, too, a clear direction will be issued.

2. All cases of doubt should be referred to Adjt 4 RAR for advice.

**346. MARRIED QUARTERS MAINTENANCE REPAIRS**

1. Excessive labour and expense is being occasioned by:

- a. Repair and replacement of electrical plates on stoves.
- b. Unblocking lavatories and sinks.

2. This damage is almost invariably caused by either direct negligence or lack of supervision of Asian Staff, ie amahs.

3. Typical examples of this are as follows :-

- a. Hotplates being left on for excessive periods ie. overnight,
- b. Fats and fluids being allowed to congeal onto hotplates.
- c. Rags, newspapers and cigarette butts etc being flushed into toilet systems.

4. With effect from 1/1/54, a scale of repair charges was introduced by Barrack Services at the following rate:-

- a. For unblocking lavatories, sinks and drains.. \$5
- b. For replacing hotplates and rings. .. \$25

5. Coys are to ensure that this information is fully promulgated to all ranks particularly married soldiers.

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347. TRAINING

Training is NOT permitted in rubber plantations or other areas under cultivation without clearance from this headquarters.

348. RATIONS

1. B Coy is warned in for rations from 0830 hrs 21 Oct to 1600 hrs 22 Oct 65.
2. A Coy is warned in for rations on Sat and Sun 23 and 24 Oct 65.

349. POSTAL ARRANGEMENTS FRI 22 OCT 65 (DEEPAVAIL)

1. The Garrison Post Office will open from 1000 hrs to 1100 hrs for collection of mail by Post Orderlies only.
2. There will be no counter service.

350. SICK PARADE - 32 DENTAL UNIT

Daily except Sundays and Public Holidays - 0800 to 0930 hrs.

Parade - Check up relief pain ie tooth-ache, repairs broken dentures.

Only extreme emergencies will patients be seen other than these hours.

Tps and Dependats - Sick Parade.

Repairs Dentures - 0800 - 0900 hrs.

To make an appointment - must attend sick parade.

Distributions:

List A less Ser 7 - 19, 31, 32, 49, 51 - 53.

*W. Sheppard*  
Capt  
AdjT

NOTICES

1. BOXING CLUB

A meeting will be held to form the 4 RAR BOXING CLUB, at 1300 hrs on Monday 25 Oct 65 in the large classroom at the Education Centre.

2. CHRISTMAS MAIL - Latest Dates of Posting

	<u>Surface</u>		<u>Air</u>	
	<u>Letters &amp; Xmas Cards</u>	<u>Parcels</u>	<u>Letters &amp; Xmas Cards</u>	<u>Parcels</u>
AUSTRALIA (EASTERN)	2 Dec 65	2 Dec 65	18 Dec 65	18 Dec 65
AUSTRALIA (WESTERN)	9 Dec 65	2 Dec 65	18 Dec 65	18 Dec 65
CANADA	2 Nov 65	15 Oct 65	11 Dec 65	11 Dec 65
EGYPT	27 Nov 65	25 Nov 65	18 Dec 65	11 Dec 65
FRANCE	18 Nov 65	18 Nov 65	16 Dec 65	11 Dec 65
GERMANY	18 Nov 65	18 Nov 65	17 Dec 65	14 Dec 65
HOLLAND	13 Nov 65	4 Nov 65	14 Dec 65	10 Dec 65
ITALY	13 Nov 65	13 Nov 65	16 Dec 65	9 Dec 65
NEW ZEALAND	17 Nov 65	17 Nov 65	16 Dec 65	16 Dec 65
SOUTH AFRICA	12 Nov 65	12 Nov 65	14 Dec 65	-
UK	23 Nov 65	25 Oct 65	16 Dec 65	13 Dec 65
USA	15 Nov 65	2 Nov 65	15 Dec 65	10 Dec 65

This form will be enclosed with the annexes in AF C 2119. If this is not available the cover will be prepared in manuscript.

## COMMANDERS DIARY NARRATIVE

Army Form C 2118

UNIT/FORMATION .....

4 RAR

MONTH AND YEAR OCT 65

COMMANDING OFFICER .....

Place and grid reference	Day of Month	Hour	Event or information	Annex letter and enclosure number
		1700	4 RAR took over responsibility for the Op LIRGAN commitment.	See Annex 'O' for Oct roster.
	6 OCT 65	1400	CO had first conference with all coy commanders. OC A coy (last coy commander to arrive) had arrived 0230 hrs at Malacca that morning. Agenda for the conference was the draft copy of 4 RAR instruction on operation LIRGAN. As a result of the conference the draft was improved upon, rewritten and issued to coys.	See Annex 'O' for 4 RAR Offr Staff Lds on arrival Malaysia. See Annex 'C' for 001/65 Op LIRGAN.
	9 OCT 65	1030	On previous days the rifle coys and sp coy had been doing acclimatization marches. Admin Coy and Bn HQ did their first march in Malaysia for 2 hrs around Terendak Garrison.	
	11 OCT 65	0800	Coys commenced regular training together with further acclimatization marches, use of jungle lanes, weapon handling and language training.	See Annex 'O' for 4 RAR weekly trg programmes for Oct.
		1700	D Coy mounted Garrison Duty Coy for the protection of Terendak Garrison.	

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## COMMANDERS DIARY NARRATIVE

Army Form C 2118

UNIT/FORMATION

4 RAR

MONTH AND YEAR OCT 65

COMMANDING OFFICER

Place and grid reference	Day of Month	Hour	Event or information	Annex letter and enclosure number
	12 OCT 65	1400	Staff Officers of Bde HQ, the BM Maj J M CHURCH, the DAA & QMG Maj B W BRIGHOUSE and the GSO 3 (Ops) Capt R P BEASLEY visited 4 RAR on a liaison visit during which 4 RAR staff officer asked questions on a variety of points associated with confrontation and the Bde's SEATO role.	
		0800	Move of 4 RAR from South Australia to Malaysia completed apart from individuals.	
	13 OCT 65	1010	Air Vice Marshall P T PHILPOTT CBE visited 4 RAR and met the officers. Prior to departure he was shown around Canberra Lines by the CO.	
		2000	CO initiated trial recall from leave for C Coy, the coy on 4 hrs notice to move.	
	14 OCT 65	0815	COs conference on recall procedure. Strengths and weaknesses in C Coys procedures were discussed.	
	15 OCT 65		C Coy moved to ASAHAN training area.	
		0900	Maj K KIRKLAND DAAG Aust Army Force visited 4 RAR. Main purpose of visit was to discuss with Adjt problems associated with 4 RAR being burial unit for 1 RAR.	

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This form will be enclosed with the annexes in AF C 2119. If this is not available the cover will be prepared in manuscript.

## COMMANDERS DIARY NARRATIVE

Army Form C 2118

UNIT/FORMATION ..... 4 RAR

MONTH AND YEAR ..... OCT 65

COMMANDING OFFICER .....

Place and grid reference	Day of Month	Hour	Event or information	Annex letter and enclosure number
	15 OCT 65	2000	Offrs' Mess had first official function at which guests attended. Those invited included Australians on 28 Bde and FARELF HQ.	
	16 OCT 65	0800	4 RAR conducted Queen's Medal Elimination shoot.	See Annex 'C' for 4 RAR instrs in Queens Medal shoot.
	17 OCT 65	0900	Lt Col A D WATT OBE former Chief of Staff <sup>C Comd of</sup> visited G Comd 4 RAR when he came to 28 Bde for ex "flying Biscuit". This was a Bde exercise for which Sp Coy supplied 14 guards at KUANTAN from 9 - 21 Oct 65 and A Coy provided a pl for casevac from 22 - 26 Oct 65.	
	18 OCT 65	0800	4 RAR conducted FARELF Queen's Medal Eliminations. Winner was 21516 Pte E J LUTE of B Coy who will go to Australia for stage 3 of the eliminations.	
		1600	G Coy returned from ASAHAN training area.	
	19 OCT 65	0845	Bde Commander Brig T D H McMECKING OBE spoke to the Battalion which was assembled between the RAP and Ovals for his address.  The Commander spoke highly of 3 RAR and the results they achieved during their tour.	

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This form will be enclosed with the annexes in AF C 2119. If this is not available the cover will be prepared in manuscript.

## COMMANDERS DIARY NARRATIVE

Army Form C 2118

UNIT/FORMATION ..... 4 RAR

MONTH AND YEAR ..... OCT 65

COMMANDING OFFICER .....

Place and grid reference	Day of Month	Hour	Event or information	Annex letter and enclosure number
			<p>He outlined the Bde commitment with emphasis on the SEATO role. He also stressed the importance of the various nationalities accepting each other for the overall good of the Commonwealth Bde as a whole. At the conclusion of the Bde Commanders address and after he left the area the CO spoke to the Battalion. The work hard on duty and play hard off duty theme on which 4 RAR has been developed was re-emphasized by the CO.</p>	
	19 OCT 65	1600	<p>Funeral service held in Holy Trinity Church Terendak Garrison for Cpl F J SMITH killed in action on active service in VIETNAM with 1 RAR. The Funeral Service was attended by Cpl SMITH's brother who returned to 1 RAR in VIETNAM on 28 Oct. NCO buried with full military honours in Terendak cemetery.</p>	<p>See Annex '0' for funeral service cards.</p>
	20 OCT 65	1420	<p>Maj Gen F A R. READ CB DSO MC VQMG MOD (ARMY) visited 4 RAR.</p>	
		1500	<p>BM rang and indicated that consideration should be given to reconnaissance of the coast line between Malacca and NORTH extremity of Malacca State. This was immediately done by CO, IO and OC C Coy (the coy on 4 hrs stand-by).</p>	

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COMMANDERS DIARY  
NARRATIVE

UNIT/FORMATION 4 RAR

This form will be enclosed with the annexes in AF C 2119. If this is not available the cover will be prepared in manuscript.

MONTH AND YEAR OCT 65

COMMANDING OFFICER

Place and grid reference	Day of Month	Hour	Event or information	Annex letter and enclosure number
	21 OCT 65	1430	Bde briefing on 28 Bde's SEATO plans. Briefing attended by CO, ZIC, OC Sp Coy, Adjt, IO and QM.	
	22 OCT 65	1530	Maj Gen P G F YOUNG CB CBE D Inf visited 4 RAR. Bde units given public holiday because of Deepavali. Offrs Mess had second official function. Bde Comd, COs of major units and staff officers of HQ 28 Bde and their wives attended. A total of 127 guests attended.	
	25 OCT 65	1600	Funeral service conducted for Lopt T ROSS and Pte R E FIELD who were killed in action whilst serving with 1 RAR on the 12th/9th Oct respectively. Two soldiers buried with full military honours at Terendak cemetery.	See Annex 'O' for funeral service cards.
	26 OCT 65	0930	4 RAR Wives' Club held their inaugural meeting in the 4 RAR Junior Ranks Club in Canberra Lines. CO addressed wives and indicated that wives should help each other. Any problems that wives had should be brought forward by soldiers to the coy. CO further explained that all families could expect problems of one sort or another but they should realise that families were far better off than those who are yet to be called forward from Australia.	

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COMMANDERS DIARY  
NARRATIVE

UNIT/FORMATION 4 RAR

This form will be enclosed with the annexes in AF C 2119. If this is not available the cover will be prepared in manuscript.

MONTH AND YEAR OCT 65

COMMANDING OFFICER

Place and grid reference	Day of Month	Hour	Event or information	Annex letter and enclosure number
	27 OCT 65	1700	4 RAR played a friendly rugby match with 1 RNZIR.  The game was of high standard and thoroughly enjoyed by the large number of spectators who attended. 1 RNZIR won 14 to 11.	
	28 OCT 65	0900	Brig F R EVANS OBE Commander AAF FARELF visited 4 RAR for discussions with CO.	
	29 OCT 65	1130	CO left with Bde Commander for JWS to attend an equipment display.	
	30 OCT 65	1215	Week end and normal stand-down.  Following members of 4 RAR left for Kuala Lumpur on a THAI Language Course - Capt BARWICK, Cpl TRUSNER, Pte TOLA and Pte ALCOCK.	

17/11 561107H

Annex 'C' to 4 RAR Commanders Diary  
for OCT 65

(F14)

ACUM 95 7/4/1

1. 4 RAR INSTRUCTION ON QUEEN'S MEDAL SHOOT

1. 4 RAR OO 1/65 dated 6 Oct 65 on  
Op LURGAN. (SECRET - Copy No 20 of 21 copies)
  
2. 4 RAR brief on Op LURGAN and  
defence of Terendak Garrison  
dated 6 Oct 65. (SECRET - Copy No 20 of 21 copies)
  
3. 4 RAR Op LURGAN duty roster. (SECRET)

52

4th Battalion  
The Royal Australian Regiment  
Terendak Barracks  
MALACCA

27 Sep 65

(F/13)

Quote in reply: 220-5-3

QUEENS MEDAL COMPETITION 1965

Reference: HQ 28 Bde Signal of 17 Aug 65

General

1. The FARELF elimination for the Queens Medal Competition 1965 will be conducted by 4 BAR at the Terendak Barracks Rifle Range during the period 16-18 Oct 65.
2. The practice will be divided into three stages. Details of progression are as follows:
  - a. Stage 1 - competitors who score more than 225 points out of a possible 300 proceed to stage 2. If no competitors score the required points then the best three aggregates will proceed.
  - b. Stage 2 - competitors who score 280 points or more out of a possible 350 will proceed to stage 3. If no competitor scores more than 280 points, the best two aggregates will proceed to stage 3.
  - c. Stage 3 - competitors who reach stage three will represent FARELF in the final of the Queens Medal Shoot to be conducted in C Comd from 22-24 Nov 65.

Conditions

3. Conditions for the elimination shoot will be as laid down in "Queens Medal Competition Conditions (Revised) HQ Aust Army Force 220/5/1. These conditions will be repeated to competitors at 0845hrs on 16 Oct 65. The actual practice will be as per "Queens Medal Competition Rules for Practice Annex 'A' to ATI 62/3.

Competitors

4. Nominations will be published as Annex 'B' to this instruction when received from other units as detailed in the reference signal. Subunits of 4 BAR will forward their nomination to Bn HQ by 5 Oct 65,

Programme

5. Outline timings over the period are as follows:
  - a. 16 Oct 65
    - (1) 0800hrs - Butt party sets up range.
    - (2) 0845hrs - Competitors report to Terendak range.
    - (3) 0900-1100hrs - Inspection zeroing and voluntary practices.
    - (4) 1345-1700hrs - Stage 1 Queens Medal Elimination: .../2

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b. 10 Oct 65 -

- (1) 0800hrs - Butt party sets up range.
- (2) 0845hrs - Qualifiers from stage 1 report to Terendak Range.
- (3) 0900-1100hrs - Voluntary practice.
- (4) 1400-1600hrs - Stage 2 Queens Medal Elimination.

#### Dress and Equipment

6. Dress will be:
- Trousers OG
  - Jacket OG
  - Garters Aust Pattern
  - Boots AB
  - Belts Waist 44 Pattern
  - Straps normal L & R
  - Pouches Basic L & R
  - Hats KFF (side turned down)
- Issued SLR with sling, three magazines and less bayonet.

#### Security of Arms

7. Personnel from HQ Austarm and 24 Constr Sqn will store their weapons in the D Coy 4 RAR arms kote.
8. Other competitors will store their arms in their respective unit or sub-unit arms kotes.

#### Accommodation

9. Competitors from HQ Austarm and 24 Constr Sqn will be accommodated at 4 RAR.

#### Range Appointments

10. a. Supervising Officer - Capt R F SUTTON.  
b. Butts Officer - 2Lt E L QUARTERMAINE.  
c. Firing Points Officer - Lt N J UNDERWOOD.  
d. Chief Scorer - WO2 L G O'HEENE.

#### NAAFI

11. The NAAFI will be available behind the 400yds mound. Capt SUTTON will co-ordinate NAAFI arrangements.

#### Medical

12. One truck (ten fitted with stretchers) together with one medical orderly will be provided by HQ 4 RAR. Vehicle will report to Capt SUTTON at 0800hrs at the Terendak range on both 10 and 12 Oct.

#### Weapons Inspection

13. All SLRs will be inspected by 4 RAR armorer who will report to Capt SUTTON at the range at 0845hrs 10 Oct 65.

.../3

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14. Competitors who qualify for stage 3 and the trip to C Comd will have their rifles inspected immediately after the conclusion of the elimination on 11 Oct.

Provision of staff for organisation of shoot

15. Attached as Annex 'A' are details of personnel required to organise the shoot together with instructions regarding their duties.

*James Lindsay* Lt Col  
CO 4 RAR

DISTRIBUTION

- A Coy (1)
- B Coy (1)
- C Coy (1)
- D Coy (1)
- Sp Coy (5)
- Adm Coy (3)
- CO
- 2IC ✓
- Adjt
- HQ Aust Army Force Farelf (2)
- HQ 28 Bde COMWEL Inf/Terenak Garrison (2)
- 45 Lt Regt RA (for 1 Bty) (2)
- 111 LA Bty RAA BUTTERNORT (1)
- 24 Constr Sqn RAE BRUNEL (1)
- 3 Fd Engr Sqn
- 11 Indep Fd Sqn RE

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DUTIES OF PERSONNEL REQUIRED TO ORGANISE  
QUEENS MEDAL ELIMINATION SHOOT  
16-18 SEP 65

1. Duties of officers mentioned in para 13 of this instruction are as follows:
  - a. Supervising officer will co-ordinate and be responsible for all detail required for the successful running of the shoot. In addition he will adjudicate over any protests made by competitors during the elimination.
  - b. Butts officer - will organise and control the butts party.
  - c. Firing Point officer - will control the firing point and be responsible to Capt SUTTON for the correct application of safety precautions when competitors are in the firing point.
  - d. Chief Scorer - record progress scores and have them promulgated to competitors. He will also arrange to have tables FS, chairs and a black board taken to range.
  
2. Details of extra personnel required to assist with the organisation of the shoot are as follows.
  - a. Duty coy 4 RAR on 16 and 18 Oct 65 will be required to provide 26 soldiers for duty in the butts as follows.
    - (1) 2 soldiers per target - 24.
    - (2) Phone Orderlies - 1.
    - (3) Scorer - 1.
  - b. Adm Coy 4 RAR will provide.
    - (1) One armorer.
    - (2) One medical cpl together with safety vehicle.
  - c. Sp Coy 4 RAR will provide 7 soldiers for duty on the firing point as follows.
    - (1) Flag orderly - 1.
    - (2) Ammunition orderlies - 3.
    - (3) Phone orderlies - 1.
    - (4) Scorer - 1.
    - (5) Runner - 1.

~~SECRET~~

**SECRET**

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4th Battalion  
The Royal Australian Regiment,  
Terendak Garrison  
MALACCA

6 Oct 65

ACUM 95 7/4/1

OP LURGAN  
BRIEF

General

1. Op LURGAN is the name given to a contingency plan by 28 COMWEL Inf Bde Gp which caters for the defence of MALACCA state, and when ordered, for operational control of elements deployed in WEST JOHORE.
2. Incorporated in Op LURGAN is a requirement for the defence of Terendak Garrison. This involves the rostering of units to fulfil a Static Garrison Task. Within 4 RAR a coy is rostered and is known as the Garrison Duty Coy. Details of the duties of the coy to be issued separately.

The unit responsibilities for Op LURGAN are:

- a. Security unit lines.
- b. Provide standby battalion when rostered.
- c. Provide Garrison Duty Coy when rostered.

Probable Sequence Events on Mobilisation

4. The principle on which ground ops are to be based is the rapid elimination of infiltrators during and after landing. Reports of landing or other possible activity will be first investigated by the police contingent concerned.
5. Chief Police Officers (CPOs) will usually be responsible for Ops until it has been confirmed that a landing of over section strength has occurred. Military assistance will be requested when it is confirmed that a landing is beyond the resources of CPO. Responsibility for Ops will be handed back to CPO when the number of infiltrators has been reduced to an ~~effective~~ minimum.

6. The most likely sequence of events is:

- a. 28 Bde alerts the standby coy on receipt of the initial report.
- b. 28 Bde dispatches standby coy and Bn HQ to a local Joint Headquarters.
- c. Standby coy arrives at RV and makes joint plans for ops with police and advises HQ 28 Bde of intentions.
- d. Bn HQ arrives at loc for local Joint Headquarters and establishes the Joint Headquarters.

SECRET

*William Lindsay*

Capt  
Adjt

DISTRIBUTION

A Coy	CO	MTO
B Coy	2IC	RMO
C Coy	Adjt	Asst Adjt (for Orderly Offr file)
D Coy	IO	RSM
E Coy	OM	File (2)
		2 copies (2) HQ 28 Bde

061100GH Oct 65

G 1  
00 1/65

F12

ALUM 95 7/4/1

OPERATION LURGAN

Maps: MALAYA 1 inch to 1 mile series L 7010, sheets 112 to 116, 121 to 124, 128 to 130, 133.

1. SIT

a. En forces

- (1) The threat of incursion by armed Indonesian infiltrators continues.
- (2) Incidents may range from sabotage attempts to actual assaults.

b. Friendly Forces

Units of the RMN, RAF and police are co operating with army units to ensure adequate defences.

2. MSN

4 RAR is to detect and destroy Indonesians or saboteurs attempting infiltration into Terendak Garrison or other areas nominated from time to time.

3. EXEC

a. Gen outline

4 RARs commitment is

- (1) Protection of CANBERRA LINES,
- (2) Protection of TERENDAK GARRISON, when rostered as 28 Bde Duty Unit.
- (3) Provision of stand-by sub units for deployment if necessary.

b. Allocation of Tasks

- (1) Bn Duty Coy - roster issued separately.
- (2) Garrison Duty Coy - roster issued separately.
- (3) Stand-by Coys - roster issued separately.

c. Tasks Bn Duty Coy

- (1) Secure CANBERRA LINES by providing unit quarter guard of 2 NCOs and 15 ORs from 1600hrs to 0830hrs on "work days" and during stand down periods. The following sentry posts will be established by the quarter guard.
  - (a) Main gate to CANBERRA LINES.
  - (b) Unit Magazine.
  - (c) Unit tpt and Q compounds (Roving picquet).
  - (d) Unit JRC, ORs Mess and Offrs Mess (Roving picquet). .../2

SECRET

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d. Tasks Garrison Duty Coy

- (1) Provide bench patrol from 1830hrs to 0700hrs daily with strength of 1 Sgt, 2 Cpls, 12 Ptes, 1 Dvr and 1 Coy Sig.
- (2) Provide guard of 1 NCO and 3 ORs from 1800hrs to 0700hrs daily for the high level reservoir and RAF radar site.
- (3) Provide guard of 2 NCO and 6 ORs from 1800hrs to 0800hrs daily on the ammo and explosive bunker located EAST of Park Tp loc until 17 Oct 65.
- (4) Provide guard of 1 NCO and 6 ORs for 28 Bde Flt AAC heli pad area. Tour of duty to be from 1700hrs to 0700hrs Mon to Fri and 0700hrs to 0700hrs on Sat, Sun and Military holidays.
- (5) Provide stand-by pl for protection of TERENDAK GARRISON. Pl on 2hrs stand by by day and 1hr by night.

e. Stand-by Sub Units

- (1) Atts
  - (a) Under comd
    - (i) Sec mors
    - (ii) Coy Sig Detachment
    - (iii) SBs as allocated by RMO.
- (2) Degree of standby is related to the estimated threat at any time as follows:
  - (a) Precautionary measure (LURGAN WHITE)
    - one coy - 4 hrs
    - one coy and Bn HQ - 6 hrs (Composition of Bn HQ for Op LURGAN remainder 4 RAR - 12 hrs. tasks is attached as Annex 'K')
  - (b) Specific threat exists (LURGAN YELLOW)
    - one coy - 2hrs
    - one coy and Bn HQ - 4 hrs
    - remainder 4 RAR - 6hrs.

f. Co-Ord instrs

- (1) Restrictions on movement - see Annex 'B'.
- (2) Call in of pers - see Annex 'C'.
- (3) Prevention of sabotage - see Annex 'D'.
- (4) Powers of search and arrest - see Annex 'E'.
- (5) Orders for Opening Fire - see Annex 'F'.
- (6) Restrs on ccess to Terendak Garrison - see Annex 'G'.
- (7) Guard and sentry orders -
  - (a) Bn Duty Coy Quarter Guard Orders retained in Bn Guard Room.
  - (b) Duty Garrison Coy Ptl and Guard Orders to be issued to each coy.

SECRET

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4. ADM AND LOG

a. Ammo

(1) Scaling:

(a) Bn Duty Coys

When deployed on guard duty, empty mag on wpn with one full mag carried in RIGHT trousers pocket.

(b) Garrison Duty Coy

(i) Beach Ptl's, Heli Flt Compound Guard, High Level Reservoir Guard and 11 Fd Sqn Ammo Bunker Guard carry empty mag on wpn and two filled mags in basic pouches plus the remainder of their first line ammunition less grenades.

(ii) Stand-by Pl - First Line.

(iii) All ammo for Garrison Duty Tasks is drawn by CSM from RSM prior to mounting duty and stored in coy Q Stores. On completion of Garrison Duty Coy the CSM of the coy accounts for all ammunition to RSM.

(c) Stand-by Coys

A first line for coy gp is marked and retained in unit magazine.

(2) Security

(a) Ammo issued from unit magazine to tps on 2hrs notice or less. Grenades for the Stand-by Pl will be cleaned but NOT primed. Magazines will be filled and placed in basic pouches which will be left on the trucks. Truck will be guarded at all times.

(b) Refer to 4 RAR Standing Orders Part 3 Para 46.

b. Rat

(1) QM to have avail 2 days of 24hr packs for whole unit.

(2) 24hr pack rat (2 days) to be drawn by all four rifle coys for their coy group. Rat are to be retained in Coy Q stores and NOT used unless for LURGAN tasks.

c. Med

(1) Casevac

(a) Bn Duty Coy - direct to 4 RAR RAP.

(b) Garrison Duty Coy - MH Terendak Garrison.

(c) Stand-by coys - RAP or Sec 16 Fd Amb dependant on availability. Casevac by air may be arranged on request but will depend on availability of ac.

d. Tpt

Vehicle allocation as follows:

(1) Bn Duty Coy - duty vehicle.

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- (2) Garrison Duty Coy
  - (a) 2 x unit 3 ton GS and 1 x unit  $\frac{1}{4}$  ton GS. Dvrs of  $\frac{1}{4}$  ton GS under comd of beach ptl. Trucks 3 ton GS under comd Stand-by Fl.
- (3) Stand-by Coy. Coy gp tpt as follows:
  - (a)  $\frac{1}{4}$  ton FFR - Rear link to HQ 28 COMWEL Bde Co.
  - (b)  $\frac{1}{4}$  ton FFR - OCs veh/tlr
  - (c)  $\frac{1}{4}$  ton GS with water tlr
  - (d)  $\frac{1}{4}$  ton GS and tlr - Mor sec veh
  - (e) One Sec 3 Coy RCT under comd first coy deployed under Op LURGAN. (When coy is on LURGAN YELLOW these vehicles will report to Orderly Officer and park in coy <sup>area</sup> during ni.)
- (4) COs gp tpt as follows:
  - (a)  $\frac{1}{4}$  ton FFR and tlr - COs rover veh
  - (b)  $\frac{1}{4}$  ton FFR - Fwd control to the first coy deployed.
  - (c) 1 x unit 3 ton GS
  - (d)  $\frac{1}{4}$  ton GS and tlr - OC Sp Coy veh.
- (5) On LURGAN YELLOW coy vehs report to coy. Two FFR vehs and COs rover veh report to Bn HQ. Adjnt will dispatch coy FFR veh to coy area after communications are established.
- (6) Veh load lists are attached as Annex 'A'.

e. POL

- (1) All vehs will deploy with full tanks and two spare jerricans.

f. Water Re-Sup

- (1) All personnel will carry two full water bottles when leaving TERENDAK Garrison on Op LURGAN tasks.
- (2) Each coy deployed will take a full water tlr.

g. En pers

- (1) PW (Captured and Surrendered)
  - (a) Member of security forces making captures, or to whom enemy surrender, is to ensure he can recognise enemy for later identification. When possible he should accompany the prisoner to the nearest police station and be photographed with him by the Police Photographer.
  - (b) Location of incidents is to be recorded.
  - (c) Arms and equipment are to be collected together and labelled indicating ownership.
- (2) En killed
  - (a) All bodies are to be brought out to the nearest Police Station.
  - (b) Bodies are to be photographed and fingerprinted by Police.

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- (c) Equipment, arms and personal belongings for each body are to be collected together and labelled indicating ownership.

5.

COMD AND SIG

a. Radio and Telephone

- (1) Bn Duty Coy - nearest phone to Bn Orderly Officer.

(2) Garrison Duty Coy

- (a) Beach Ptl will be equipped with three A41 sets. Communication from the beach Patrol HQ will be by telephone from Terendak Sailing Club, Ext 398, to Duty Officer 4 RAR Ext 410. A41 sets will be drawn from Sig Store at 1500 hrs.
- (b) Stand-by Platoon will draw 2 x A41 Sets and Slidex folder from Bn Sig Store at 0900hrs on the day of mounting duty.
- (c) Communications from the flt compound guard will be by telephone from the Compound Guard room to Duty officer 4 RAR Ext 410.
- (d) NCO in command of the High Level Reservoir Guard will draw an A41 Set from the Bn Sig Store at 1530hrs on the day of mounting duty. The High Level Reservoir Guard will be a sub-station on the Beach Patrol Net. Information will be passed from the High Level Reservoir Guard to the NCO in command of the Beach Patrol and then by telephone to the Battalion Guard Room, Ext 410.
- (e) Communication from the guard on the 11 Fd Sqn Ammo Bunker will be by telephone from 11 Fd Sqn Guard Room to Duty Offr 4 RAR.

(3) Stand-by Coys

- (a) 2 FTR CP Vehs will be deployed at Bn HQ on LURGAN YELLOW.
- (b) The following stores will be taken by NCO IC Sig Det to the coy on LURGAN YELLOW:
  - 5 x A41
  - 1 x Slidex.
- (c) Dde HF Comd Net will open daily at 1845hrs and will be closed when communications are satisfactory.
- (d) Dde VHF Comd Net will open at 1915hrs daily and will be closed when communications are satisfactory.
- (e) Regt Signallers will be nominated to the coy on receipt of LURGAN YELLOW. At night the coy sig det will advise the exact location of the huts in which they are sleeping in Sp Coy area to the Sp Coy Orderly Cpl.

b. Codes and Nicknames

- (1) Codewords together with their meanings as follows:
  - (a) LURGAN WHITE - precautionary.
  - (b) LURGAN YELLOW - indicates specific threat against particular areas of WEST MALAYSIA.
  - (c) LURGAN RED - Indonesian forces have been detected. Units to deploy to counter the landing on order from this HQ. .../6

SECRET



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(d) Frequency nicknames, code words and radio diagrams as already issued in 3 RAR Signal Instruction of 20 Aug 65 and Oct Annex.

c. Sitreps

Stand-by sub units deployed are to initiate sitreps at 0600hrs and 1800hrs daily.

d. Incident Reports

- (1) Incidents to be reported to Dn HQ ASP following occurrence.
- (2) Contacts to be reported in format of Annex 'H' attached.

e. Ack Instrs:- ACK

*Brian Lindsay*

Capt  
Adjt

Annexures

- A : Veh Load List (RESTRICTED)
- B : Restrictions on movement (RESTRICTED)
- C : Recall of personnel (To be issued when complete)
- D : Prevention of sabotage (RESTRICTED)
- E : Powers of search and arrest (RESTRICTED)
- F : Orders for opening fire (RESTRICTED)
- G : Restrictions on access to Terendak Garrison (RESTRICTED)
- H : Sequence for operational reports (RESTRICTED)
- J : Loc of MALACCA STATE Police Stations (RESTRICTED)
- K : Composition of Dn HQ for Op LURGAN tasks (SECRET).....

<u>DISTRIBUTION</u>	<u>Copy No</u>
A Coy	1
B Coy	2
C Coy	3
D Coy	4
E Coy	5
Adm Coy	6
HQ 28 CONWEL Inf Bde Gp	7
CO	8
2IC	9
Adjt	10
QM	11
RSO	12
IO	13
MTO	14
RMO	15
Asst Adjt(for Orderly Offrs file)	16
RSM	17
File 1	18
File 2	19
Comds Diary	20 - 21

RESTRICTED

Annex 'A' to  
4 RAR 001/65  
dated 6 Oct 65

ACUM 95 7/4/1

VEHICLE LOAD LISTS  
RIFLE COY VEHICLE AND TRAILER

Axes felling 4½lbs	1
Cutters wire folding and carrier	4
Hammer hand claw	1
Panel marker sets	2
Funnels SS ½ pint	1
File 8ins	1
Pliers side cutting	1
Saws hand 26ins	
Screwdriver 8ins	
4 RAR CP light	1
Torches hand electric	4
Boxes office (see Appx 1)	1
Bags water canvas 3 gal	10
Balloon marker sets	4
Twine rolls	3
Containers water 4½gal (filled)	1
Nets camouflage 14ft x 14ft	1
Oil OMD pints	8
Water sterilization powder tins	8
	1
7.62mm LMG to CES	2
CP tent	1
Med stores box (sup by RAP)	1
Camera with film	1
Ammunition (see Appx 2)	TO SCALE
Mcr 2"	1
Other items desired by OC	

WATER VEHICLE AND WATER TRAILER

1. <u>Vehicle</u>	
Cans water 4½ gal fitted	13(filled)
Filter powder lbs	50
Sterilization powder lbs	4
2. <u>Trailer</u>	
Filled with water	
Filter powder lbs	30
Sterilizing powder lbs	2

MOR SEC VEHICLE AND TRAILER

3. <u>Vehicle</u>	
Bags water canvas 39 gall	2
Clinometers Field	1
Post aiming	4
Flags base plate	2
Lamps aiming	2
Cans lube	2
Boards panorama	2
Megaphone 12ins	2
7.62mm LMG to CES	1
Shoes carrying	7
...	2

.../2

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Radios	2
Cables DIO	2
Reels cable	1
Telephone	2
Cleaning rags (full sandbag)	1
Spare Batteries	4
Sights cased	2
Rags tool accessories	1
Rods cleaning	2
Fuze key 178	2
Carrying harness	6
Nets camouflage	2
Sandbags	40
Bombs ML 3in Mor Smoke	12
4. <u>Trailer</u>	
Ammo	
Bombs ML 3in Mor HE	88
Base Plates	2
Ordnance	2
Mountain s	1
Picks	2
Shovels	2
Axes	

REAR CONTROL VEHICLE AND TRAILER

5. <u>Vehicle</u>	CII and R210 complete	1
	C42 complete	1
	Aerial base Vee La Porte	1
	Nets camouflage 12ft x 24ft	1
6. <u>Trailer</u>	Aerial stays and guys boxes	1
	Spares boxes	1
	Boxes stationery	1
	Earth pin	1
	Aerial masts 36ft	2
	Nets camouflage 12ft x 14ft	1
	Aerial mast 27ft	1
	Cans water 4gal (filled)	2
	Jerricans 4gal (filled)	4
	300watt battery charger	1
	DIO cable	$\frac{1}{2}$ mile

FORWARD CONTROL VEHICLE AND TRAILER

7. <u>On vehicle</u>		
	R S 62	1
	C 42	1
	Nets Cam 12' x 24'	1
	Shovels GS	2
	Picks w/handle	2
	Axes felling	1
	Yokes water canvas 3 gal	2
8. <u>Trailer</u>	Fannier signal containing:-	1
	Slidex folders	4
	Compressing tool	1
	CP lights	2
	Switchboard 18/GT	1

RESTRICTED

-3-

Telephone 'J'	5
Panier signal containing:-	1
Switchboard 10 line	1
R209 receiver	1
A13R	1
Aerial Mast 36'	1
Aerial Mast 27'	1
Cable Elec DIO coils	2
Reels cable No 1	3
Apparatus cable laying No 2	2
Nets cam	1
Table telegraph	1
Batteries A11	12
A40	12
510 TX	12
510 RX	12
Tents 11' x 11'	1
Panier signal containing:-	1
Identification panels	1
Containing CES of sets and spare	
eqpt for sets	
Boxes stationery	1

CO VEHICLE AND TRAILER

9. Vehicle

RS 62	1
C42	1
Nets Cam	1

10. Trailer

Tents 11' x 11'	1
CP lights	1
Boxes signs tactical	1
Signs tactical-directional	1
Boxes stationery	1
Field message boards	2
Boxes GPO and Int	1
Battle msg boards	2
Trunks cabin metal(Int Sec)	1
Typewriter portable	1
Posts metal sign directional	1
Shovels GS	3
Picks w/handle	3
Axes felling	1
7.62 GFMG to CES	2
Tables CP	1
Chairs folding	4

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Apdx 1 to  
Annex 'A' to  
4 RAR 001/65  
dated 6 Oct 65

1  
AUM 95 7/4/1

SUGGESTED CONTENTS  
COMPANY OFFICE BOX

Signal pads, small and large  
Carbon paper  
Unit standing orders  
Envelopes all sizes  
Sealing wax  
Coy stamps  
Ink pad  
Paper clips, pins etc  
SD in the Pd  
IS in a City  
FEMW pamphlets  
Roll books  
Note books  
Exercise books  
F12s  
Pencils, pens and chinagraph pencils  
Rubbers  
Glue  
Ink  
Personal regimental documents  
Army law manual  
Bible  
Form of burial service

RESTRICTED

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Appx 2 to  
Annex 'A' to  
4 RAR 001/65  
dated 6 Oct 65

AMM 95 7/4/1

AMMUNITION SCALING  
(per wpn)

Serial	Nature	On the man with the gun	On the veh
1	7.62mm L2A2 (CTN or BDR)		
	a. Rifle	100	6
	b. LMG	13mags 28	12mags 28
2	Deleted		
3	Carts SA 9mm Ball	6 mags 30	40
4	Carts SA .38in	12	24
5	Carts Illum 1in	3	7
6	Carts sig 1in RED	1	7
7	Carts sig 1in GREEN	1	7
8	Bombs ML 3in Mor HE	44	
9	Bombs ML 2in Mor illum w/para		21
10	Bombs ML 3in MOR SMK	6	
11	Grenades hand 36M	2	per rfn
12	Grenades Rifle No 94	1	1 per launcher
13	Grenades No 80 WP	2	1 per sec

ESTIMATED AMMUNITION PER RIFLE  
COY VEHICLE

1	7.62mm L2A2 (CTW or BDR)	
	a. Rifle	570
	b. LMG	10 mags 28
2	Carts SA 9mm BALL	720
3	Carts illum 1in	35
4	Carts sig 1in RED	35
5	Carts sig 1in GREEN	35
6	Bombs ML 2in Mor illum w/para	63
7	Grenades Rifle No 94	20
8	Grenades No 80 WP	9

RESTRICTED

Annex 'B' to 4 RAR  
OO 1/65 dated 6 Oct 65

1  
AUM 95 7/4/1

RESTRICTIONS ON MOVEMENT

<u>DEGREE OF NOTICE</u>	<u>RESTRICTION</u>
2hrs or less	All personnel to live in
4hrs or less but more than 2hrs	a. Married personnel living out of Terendak Garrison may proceed to their homes but they must leave a message as to where they can be contacted if they go out. b. Personnel living in Terendak Garrison preferably should remain in the Garrison area and the Evergreen/Sydney Bar complex. Soldiers may proceed to MALACCA but they are to return when notified to do so by the Military Police.
12hrs or less but more than 4hrs	No soldier may proceed beyond the Malacca state area.

RESTRICTED

ALUM 95 7/4/1

CALL IN PROCEDURE

Introduction

1. The call-in procedures involved in mobilizing rifle coy groups and the Commanding Officers Tactical Group for Op LURGAN are detailed in this annex.

Responsibilities

2. Responsibilities for implementing the procedures are as follows:
- a. The Ede Duty Staff Officer will pass the codeword to the Commanding Officer, Adjt or after hours the Battalion Commanding Officer. This call will immediately be verified by the officer who receives it.
  - b. Should the Orderly Officer receive the codeword he will immediately advise the Commanding Officer by telephone.
  - c. The Orderly Officer will then act as follows:
    - (1) Contact the Orderly Corporals of Sp, Adm and the Stand-by Company by the quickest secure means and advise them that the Stand-By Company is to mobilize. He will NOT use the codeword over the telephone.
    - (2) Send the duty driver to collect the Stand-By Coy OC, CSM and RSM.
    - (3) When the duty vehicle returns it should be sent back to the married quarters to collect the CSM of Sp Coy, Signals Sgt, Int Sgt, and Mor Pl sgt, and Tpt Sgt, on return veh should go out and collect OC Adm Coy, CSM and CQMS Adm Coy and Tech Sgt.
  - d. The LURGAN rifle coy will arrange the call-in of living out married members and the concentration of Coy groups.

Prepositioning of Tpt

3. The following vehicles will be positioned outside the headquarters of the LURGAN rifle company from 1630hrs daily Mon to Fri and throughout the week ends:

- a. 2 x trucks 3 ton GS
- b. 1 x trucks  $\frac{1}{4}$  ton GS and tlr.

4. The drivers will be on 30 minutes notice throughout their tour of duty and will sleep in Adm Coy lines. The vehicle keys and work tickets will be retained by the Adm Coy Orderly NCO.

Concentration of LURGAN Rifle Coy

5. Each company will nominate its own company representative in each married quarter area. They will hold in their homes marked maps of the location of members of their company group in their district. This includes the Sp and Adm coy married personnel who are attached to LURGAN tasks. It is the rifle coy who is responsible for the recall of these attached personnel.

6. The Coy Orderly NCO will brief and despatch the drivers of the stand-by vehs. He will give them a duplicate of the marked maps necessary to warn and collect all living out members of the LURGAN Coy group.

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7. The drivers will wake the nominated coy representatives in each area on the outwards journey as directed by the coy plan.

8. On the return journey all members will be collected at the pick up points nominated by companies. Trucks will wait at each pick up point until released by the company representatives. Vehicles are NOT to wait more than 10 mins at any one pick up point.

Collection of Key Personnel

9. The Adjt will arrange for the collection of personnel nominated in Annex 'K' as members of the Commanding Officers Tactical Group.

10. The location of married quarters of these personnel together with those mentioned in para 2 (c) of this Annex will be shown on marked maps held and kept current by Adm Coy.

Return of Single Soldiers on Leave MALACCA

11. When recall of coys is instituted by the Orderly Officer the Orderly Cpls of Adm Coy and Sp Coy will send in duplicates to the Rifle Coy Orderly Cpl the leave destination of their soldiers detached to the rifle coy.

12. The Orderly Corporal will attach these copies to his own duplicate copies of his soldiers leave destinations and give all copies to the Orderly Sgt. The Orderly Sgt will then take them to 28 COMWEL Inf Bde Gp Pro Unit by the quickest means available

13. As soon as they have been notified by the Provost that their coy group is being mobilized all soldiers will return to their coy lines by the quickest available means.

14. The success of recall from Malacca depends on soldiers giving their exact leave address to the Coy Orderly Corporal. Any change of this address should be immediately notified to the Orderly Corporal.

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Annex 'D' to 4 RAR  
OO 1/65 dated 6 Oct 65

ACUM 95 7/4/1

PREVENTION OF SABOTAGE

Techniques

1. Sabotage technique likely to be used are standard demolition charges with:-
  - a. Charges in multiple of one pound blocks.
  - b. Initiation by improvised electrical/time circuits, probably using modified wrist watches/clocks.
  - c. Anti-handling devices fitted. (such devices are extremely sensitive).

Search

2. Guards and picquets ordered to protect vital and vulnerable points are to search points at least once every three hours during their tour of duty. When buildings etc are open, guards/picquets are to search interior as well as exterior.

Action on Finding Demolition Charge

3.
  - a. Charges are NOT to be moved or disturbed.
  - b. Buildings, if occupied are to be cleared of people.
  - c. The En Duty Officer is to be told immediately.
  - d. A guard is to be left on demolition charges.

Action by En Duty Officer

4. Notify:-
  - a. The Bde Duty Officer.
  - b. The CO and Adjt.

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Annex 'E' to 4 RAR  
OO 1/65 dated 6 Oct 65

ALUM 95 7/4/1

OP LURGAN  
POWERS OF SEARCH AND ARREST

Arrest

1. You may arrest any person:-
  - a. Carrying a firearm without lawful authority.
  - b. Accompanying anyone carrying a firearm without lawful authority.
  - c. Possessing any supplies which you suspect are intended for the use of a terrorist.
  - d. Assisting terrorists to avoid arrest.
  - e. Breaking a curfew imposed in your area.
2. You may use reasonable force to overcome resistance offered by a person you are trying to arrest. You must NOT open fire except as a last resort.
3. Warn any person you arrest that he will be shot at if he tries to escape.
4. You must hand over any person arrested to the civil police as soon as possible.

Search

5. You may search any vehicle, boat or person you suspect to be carrying:-
  - a. Arms, ammunition or explosives.
  - b. Supplies for the use of terrorists.

The Public

6. You are NOT authorised to interfere with members of the public generally unless you suspect an offence is being committed. You are NOT to prevent members of the public moving about unless a curfew has been imposed.

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Annex 'F' to 4 RAR OO 1/65  
dated 6 Oct 65

ACUM 95 7/4/1

ORDERS FOR OPENING FIRE

1. Troops are NOT to open fire on sight. They will be instructed that they open fire on the following occasions only:-
  - a. When they are attacked or in imminent danger of their lives.
  - b. When they are unable to apprehend an infiltrator who is recognised as such i.e. wearing uniform and carrying a weapon in a security area.
  - c. To overcome forcible resistance offered by any person to arrest.
  - d. To prevent the escape from arrest or the rescue of any person arrested.
2. Although the area has been proclaimed a security area it is still possible that civilians are still unaware of the proclamation. Instructions are to be issued to the troops that they should challenge if in doubt.
3. Every precaution should be taken to ensure that innocent civilians are not harmed.
4. In the case of watercraft approaching coastwatching posts:-
  - a. Watercraft will be challenged and ordered to halt in appropriate languages.
  - b. When a boat fails to stop, warning shots will be fired into the water not closer than 100yds from the boat.
  - c. When a boat fails to stop after warning shots have been fired they will be engaged using minimum force.

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Annex 'B' to 4 RAR OO 1/65  
dated 6 Oct 65

RESTRICTION ON ACCESS TO TERENDAK CAMP

1. The only taxis allowed to enter TERENDAK are camp registered taxis. These are marked SHARAKIT KERJA-SAMA and are normally green and white with a few orange and white colours. Drivers of these vehicles have been given a high degree of security clearance.
2. Camp registered taxis may enter Canberra Lines but only with the approval of the Bn Orderly Offr, or as directed by 4 RAR Routine Orders.
3. Camp registered taxis now employed as Army Department support will be permitted entry to unit lines when the driver is accompanied by an officer and/or is in possession of a work ticket detailing his task. Plates are to be displayed on these taxis and are to be returned by drivers on completion of their days work.
4. All other taxis are to be stopped at the main gate.
5. Civilian buses carrying military and civilian personnel to their place of duty from outside TERENDAK Garrison (and return) are NOT to enter unit lines. Passengers are to dismount at the guards room.

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ACUM 95 7/4/1

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Annex 'H' to 4 RAR OO 1/65  
dated 6 Oct 65

ACUM 95 7/4/1

SEQUENCE FOR OPERATIONAL REPORTS  
(to be written in narrative form)

1. Operational reports are to be submitted as shown below--
  - List of any Annexes and Appendices.
  - Reference Maps.
  - a. Background (if necessary to make the story clearer).
  - b. Unit and sub unit (s) involved.
  - c. Date and time. Weather conditions.
  - d. Place and grid reference.
  - e. Nature of action (ambush by own troops or enemy, chance encounter, attack on enemy camp, etc.)
  - f. Strength of own troops immediately involved including commanders name.
  - g. Strength of enemy and description of them.
  - h. Number of rounds fired and weapons used by:-
    - (1) Own troops
    - (2) Enemy.
  - j. Number of casualties to:-
    - (1) Own troops
    - (2) Enemy.
  - k. Arms, ammunition, equipment and stores which were:-
    - (1) Recovered from the enemy
    - (2) Lost by our own troops.
  - l. Description of the action illustrated by a sketch map from the time fire was opened until contact was broken.
  - m. Details of immediate follow up.
  - n. Lessons and techniques learnt, re-learnt or revised.
  - o. Summary.
  - p. Comments by unit commander.
  - q. Comments by brigade commander.